



O*NET® OnLine Desk Aid

Scan this QR Code with your smartphone to view a short overview of the O*NET Program:

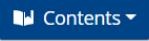


O*NET OnLine is the Occupational Information Network's free tool for career exploration and job analysis! It provides easy access to information on 900+ occupations for use by job seekers, workforce development and HR professionals, students, developers, researchers, and more!

Occupation Search Options:

- A** Keywords
- B** Categories of occupations
- C** Information about yourself
- D** Types of data
- E** Other systems

Steps for Exploring Occupations:

1. Select a search option based on your goals and needs.
2. Choose an occupation from the list presented.
3. View a summary or detailed report. Use the Contents button  to see what information is available. Or, create your own custom report.
4. Start a new search seamlessly using the gray menu bar at the top of each page.



O*NET OnLine is mobile-friendly!

You can easily access information from your phone and other devices.

Take advantage of customized **OnLine Help** available throughout the site to get answers to questions about content and use of features.



Looking for more? Find audience-specific exploration sites. Or, use the O*NET information portal to get data and technical information.

O*NET OnLine Occupation keyword search: electrician

Help Find Occupations Advanced Searches O*NET Data Crosswalks Share Sites

A Occupation Keyword Search: dental assistant

B Find Occupations: Bright Outlook, Career Cluster, Hot Technology, Industry, Job Family, Job Zone, STEM, All Occupations

C Advanced Searches: Job Duties, Professional Associations, Related Activities, Soft Skills, Technology Skills

D Browse by O*NET Data: Abilities, Interests, Knowledge, Skills (Basic), Skills (Cross-Functional), Work Activities, Work Context, Work Styles, Work Values

E Crosswalks: Military, Education, Occupation Handbook, SOC, DOT, RAPIDS, ESCO

"I want to be a..." Start the career you've dreamed about, or find one you never imagined. Discover your interests with the O*NET Interest Profiler and find more exploration options at My Next Move.

ATTN: VETERANS Put your military skills and experience to work in civilian life. Army (MOS), 15W

¿Habla español? Mi Próximo Paso incluye tareas, aptitudes, información sobre salarios y más de 900 carreras diferentes. Visite Mi Próximo Paso

O*NET Resource Center Our O*NET information portal has data and tools for workforce professionals and developers, including: Current O*NET data files, Interest Profiler, License agreements, O*NET Content Model, O*NET-SOC occupation taxonomy, References, Reports and documents, Web Services

O*NET Updates Stay up to date with product releases, new features, database updates, and other important O*NET project developments.

Baristas
35-3023.01

Bright Outlook Updated 2024

Prepare or serve specialty coffee or other beverages. Serve food such as baked goods or sandwiches to patrons.

Sample of reported job titles: Barista, Catering Barista

Summary Details Custom Easy Read Veterans Español

Contents

Occupation-Specific Information

Tasks

- 5 of 19 displayed
- Receive and process customer payments.
 - Prepare or serve hot or cold beverages, such as coffee, espresso drinks, blended coffees, or teas.
 - Take customer orders and convey them to other employees for preparation.
 - Clean or sanitize work areas, utensils, or equipment.
 - Describe menu items to customers, or suggest products that might appeal to them.

Technology Skills

- All 5 displayed
- Accounting software
 - Office suite software — Microsoft Office software
 - Point of sale POS software
 - Spreadsheet software — Microsoft Excel
 - Word processing software — Microsoft Word

Hot Technologies are requirements most frequently included across all employer job postings. See all 3 Hot Technologies for this occupation.

Occupational Requirements

Work Activities

- 5 of 17 displayed
- Performing for or Working Directly with the Public — Performing for people or dealing directly with the public. This includes serving customers in restaurants and stores, and receiving clients or guests.
 - Controlling Machines and Processes — Using either control mechanisms or direct physical activity to operate machines or processes (not including computers or vehicles).
 - Establishing and Maintaining Interpersonal Relationships — Developing constructive and cooperative working relationships with others, and maintaining them over time.
 - Communicating with Supervisors, Peers, or Subordinates — Providing information to supervisors, co-workers, and subordinates by telephone, in written form, e-mail, or in person.
 - Handling and Moving Objects — Using hands and arms in handling, installing, positioning, and moving materials, and manipulating things.

Detailed Work Activities

- 5 of 20 displayed
- Process customer bills or payments.
 - Serve food or beverages.
 - Prepare hot or cold beverages.
 - Clean food service areas.
 - Clean tableware.

Work Context

- 5 of 21 displayed
- Spend Time Standing — 88% responded "Continually or almost continually."
 - Contact With Others — 87% responded "Constant contact with others."
 - Spend Time Using Your Hands to Handle, Control, or Feel Objects, Tools, or Controls — 74% responded "Continually or almost continually."
 - Deal With External Customers — 70% responded "Extremely important."
 - Face-to-Face Discussions — 71% responded "Every day."

<https://www.onetonline.org/link/summary/35-3023.01>

Pick the Report that Meets Your Needs!

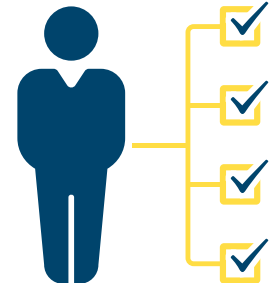
- Summary Report** provides an overview, focusing on the most important items.
- Details Report** displays all items, including ratings on the importance of each item.
- Custom Report** lets you choose the categories of information displayed. Filter items based on level, importance, or frequency ratings.

O*NET Summary Report

Use the Contents button to see available information and to navigate to a specific area of the report.

The **Summary Report** includes:

- Occupation Code, Title, and Definition
- Sample of Reported Job Titles
- Occupation-Specific Information (Tasks and Technology Skills)
- Occupational Requirements (Work Activities, Detailed Work Activities, and Work Context)
- Experience Requirements (Job Zone, Training & Credentials, and Apprenticeship)
- Worker Requirements (Skills, Knowledge, and Education)
- Worker Characteristics (Abilities, Interests, Work Values, and Work Styles)
- Workforce Characteristics (Wages & Employment Trends and Job Openings)
- More Information (Related Occupations and Professional Associations)



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