E-*MANIFEST*
"E-MANIFEST MOVING FORWARD"

MONTHLY WEBINAR SERIES
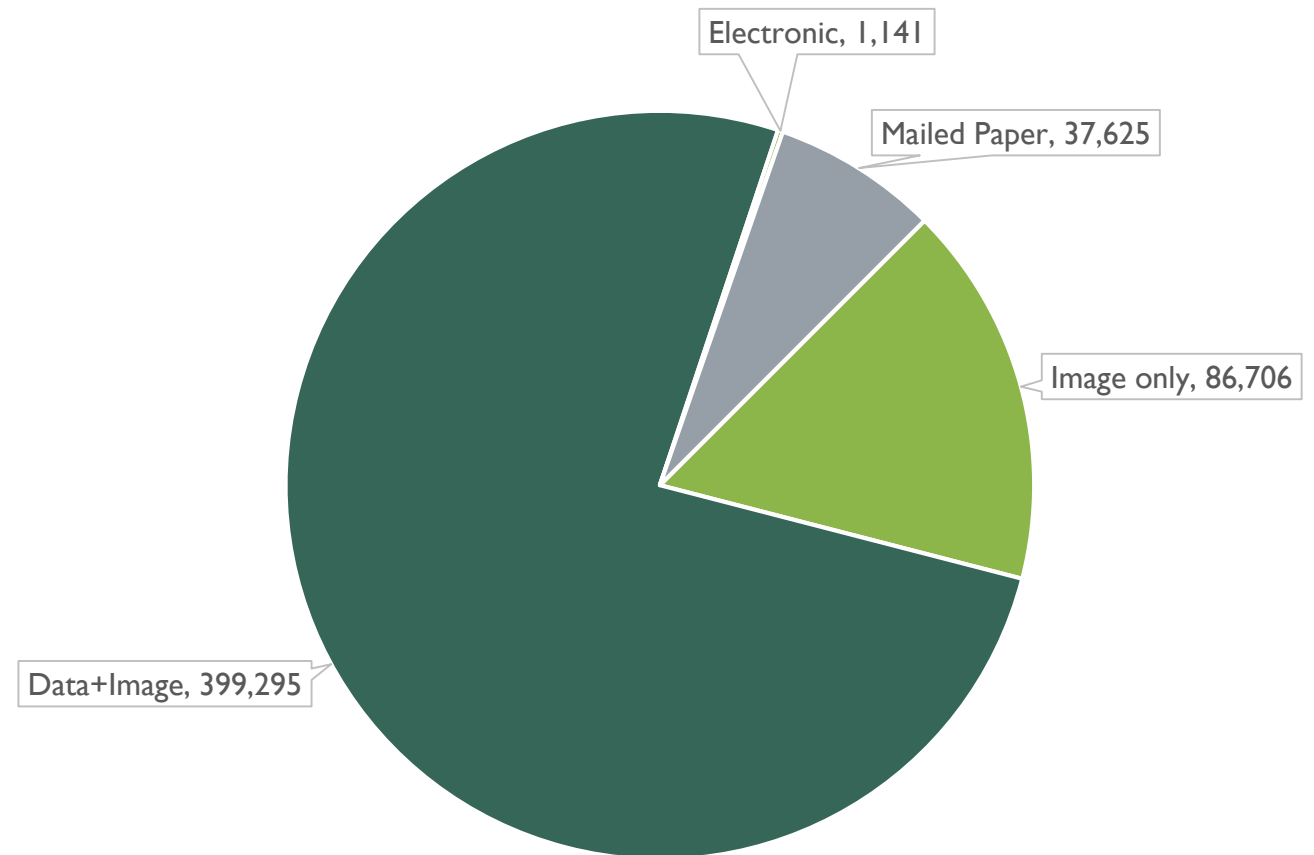
FEBRUARY 6, 2019

AGENDA

e-Manifest

- Current status

- Correcting Manifest Numbers

- Advisory Board Update

- e-Manifest ICR – Request for comment

- Live Q and A

FY 2019 ACTIVITY

e-*Manifest*

- Total manifests: **524,67**
- Total Billable Receipts:
  - $3,368,387
- Average Daily Submission:
  - 5,500

Electronic, 1,141

Mailed Paper, 37,625

Image only, 86,706

Data+Image, 399,295

Manifests Submitted Oct. 1 – Dec. 31

e-*Manifest*

- **Recent Functionality in Production**
  - Copy – allows users to create manifest based on previously submitted manifest
  - Corrections – allows industry handlers to correct manifest data
  - Signature shortcut
  - Non-hazardous manifests
  - Public reports
- **Delayed Functionality**
  - State corrections
  - Broker
  - Transporters create manifest

- **Paper manifests are being processed**

MANIFEST TRACKING NUMBER CORRECTIONS   e-*Manifest*

- Since manifest tracking numbers (MTNs) are important to the billing process, users are not currently allowed to make corrections or deletions to the MTNs that have been submitted for billing.

- We recently launched functionality for billing administrators to make these corrections.

- Currently going through the backlog of requested MTN corrections.

- For tracking purposes, we ask that future MTN corrections be sent through the RCRAInfo Feedback/Report an Issue link that is located on every page of the application.

  - Thank you to the many users that have already used this functionality as many of you already know we are currently going through those tickets.

ADVISORY BOARD UPDATE

e-*Manifest*

- Update on e-Manifest Advisory Board Membership.

- Update on Planning next e-Manifest Advisory Board meeting FY2019.

E-MANIFEST ICR – REQUEST FOR COMMENT

e-Manifest

- EPA is planning to submit the e-Manifest Information Collection Request (ICR) document to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act (PRA).

- The PRA requires every federal agency to obtain approval from OMB before collecting recordkeeping and reporting information from 10 or more members of the public. Prior to OMB submission, EPA must publish a Federal Register Notice informing the public of the proposed collection of information.

- ICRs generally provide:

  - A description of the information to be collected;

  - The reason the information is needed; and

  - An estimate of the time and cost for the public to respond to the request.

- The hazardous waste manifest ICR provides an overview of the recordkeeping and reporting requirements under RCRA and the Hazardous Waste Electronic Manifest Establishment Act, and provides estimates of costs and time for the public to respond. Currently approved e-Manifest ICR expires 5/31/2019.

E-MANIFEST ICR – REQUEST FOR COMMENT

e-Manifest

- As part of EPA's ICR effort, the Agency is also requesting comment on how to:
  - **Improve the precision of waste quantities and units of measure** reported on the hazardous waste manifest (both paper and electronic):
    - Allow usage of decimals or fractions in Item 11 of the manifest and smaller units of measure (ounces, grams, milliliters) in Item 12;
  - **Enhance the quality of international shipment data** reported on the manifest:
    - Add separate, distinct fields on the manifest so Exporters can record consent numbers for each waste stream and EPA ID #s if not the site initiating the shipment for export; and
  - **Assist EPA with integrating e-Manifest and biennial reporting (BR)** requirements:
    - Require reporting of source and form codes and density information on the manifest

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E-MANIFEST ICR – REQUEST FOR COMMENT

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- A Federal Register notice announcing EPA's intent to submit the e-Manifest ICR to OMB for review and approval will be published on February 8, 2019.

- Comments on specific aspects of the proposed ICR including the proposed amendments to the manifest forms must be received 60 days from this publication date (Details regarding how and where to submit comments will be detailed in the Federal Register Notice).

- Following closing of the comment period, EPA may make amendments to the manifest forms to be approved in May 2019 or in the future.

LIVE Q AND A

e-Manifest

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CONTACT US AND STAY INFORMED

e-*Manifest*

- Submit input/questions to eManifest@epa.gov

- Help desk: (833) 501-6826

- Participate in our monthly webinars

- To subscribe to the general program Listserv. Send a blank message to: eManifest-subscribe@lists.epa.gov

- To subscribe to the developers only Listserv send a blank message to: e-manifestdev-subscribe@lists.epa.gov

- Visit the program web site: http://www.epa.gov/e-manifest