

Information Session for the EIA Respondent Portal

Monthly Biofuels, Fuels from Non-Biogenic Wastes, Fuel Oxygenates, Isooctane, and Isooctene Report (EIA-819)



Tuesday, August 17, 2021

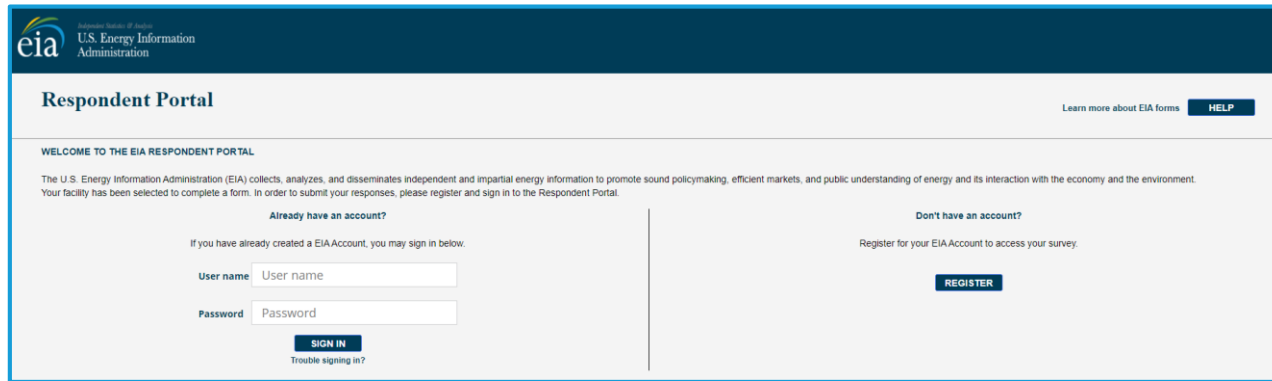
*U.S. Energy Information Administration
Office of Energy Statistics*



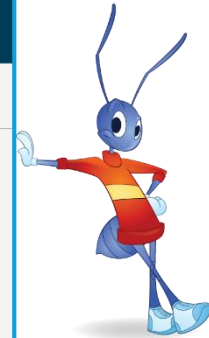
Agenda

This presentation addresses the following:

- What's new & why
- How to register for and use the new EIA Respondent Portal
- How to sign in, navigate and submit the webform, including data validation
- Timeline for registering and reporting
- Ask questions and get answers



The screenshot shows the EIA Respondent Portal interface. At the top left is the EIA logo and the text "U.S. Energy Information Administration". The main heading is "Respondent Portal" with a "HELP" button to the right. Below this is a "WELCOME TO THE EIA RESPONDENT PORTAL" section. A paragraph explains that the user's facility has been selected to complete a form and they need to register and sign in. There are two columns: "Already have an account?" with a "SIGN IN" button and a "Trouble signing in?" link; and "Don't have an account?" with a "REGISTER" button. The "SIGN IN" button is highlighted.



What's New and Why?

EIA has developed a **new** Respondent Portal to submit your EIA-819 form via a webform.

Secure File Transfer (Current)

Secure File Transfer

Agreement

This is a Federal computer system and is the property of the United States Government. Users have no explicit or implicit expectation of privacy.

With the exception of individually identifiable data or information collected exclusively for statistical purposes under a pledge of confidentiality (i.e. data protected from disclosure by the Confidential Information Protection and Statistical Efficiency Act of 2002, Public Law 107-347), in accordance with applicable law any use of this system and all files on this system may be intercepted, monitored, recorded, copied, audited, inspected, and disclosed to authorized site, Department of Energy, and law enforcement personnel, as well as authorized officials of other agencies both domestic and foreign. By using this system, the user consents to lawful interception, monitoring, recording, copying, auditing, inspection, and disclosure at the discretion of authorized site or Department of Energy personnel.

Unauthorized or improper use of this system may result in administrative disciplinary action and civil and/or criminal penalties. By continuing to use this system you indicate your awareness of and consent to these terms and conditions of use. CLOSE THIS WINDOW if you do not agree to the conditions.

Accept

For reference, respondents can download the form and instructions at <https://www.eia.gov/survey/>

New Respondent Portal (Webform launches Sept. 1 for August collection cycle)

Respondent Portal

Learn more about EIA forms **HELP**

WELCOME TO THE EIA RESPONDENT PORTAL

The U.S. Energy Information Administration (EIA) collects, analyzes, and disseminates independent and impartial energy information to promote sound policymaking, efficient markets, and public understanding of energy and its interaction with the economy and the environment. Your facility has been selected to complete a form. In order to submit your responses, please register and sign in to the Respondent Portal.

Already have an account?

If you have already created a EIAAccount, you may sign in below:

User name:

Password:

SIGN IN
Trouble signing in?

Don't have an account?

Register for your EIAAccount to access your survey

REGISTER

Why the New Portal?

- ✓ New interface - same look on survey form
- ✓ More user friendly; reduced respondent burden
- ✓ Respondent has more control in data validation
- ✓ More secure transmission of data

How to Access the EIA Respondent Portal

Access Instructions

All EIA-819 respondents must register for an account in the EIA Respondent Portal to access the EIA-819 webform. Respondents will receive a one-time email with a new Entity ID that will appear in the Respondent Portal. Once registered, respondents can use the **Sign In** section of this page.

- Follow the link to EIA's online reporting system which will be provided
- First time users click on the **Register** button
- Please use the **Google Chrome** internet browser
- Use this link to access the EIA Respondent Portal: **https://survey.eia.gov**



Respondent Portal

Learn more about EIA forms [HELP](#)

WELCOME TO THE EIA RESPONDENT PORTAL

The U.S. Energy Information Administration (EIA) collects, analyzes, and disseminates independent and impartial energy information to promote sound policymaking, efficient markets, and public understanding of energy and its interaction with the economy and the environment. Your facility has been selected to complete a form. In order to submit your responses, please register and sign in to the Respondent Portal.

Already have an account?

If you have already created a EIA Account, you may sign in below.

User name

Password

[SIGN IN](#)

[Trouble signing in?](#)

Don't have an account?

Register for your EIA Account to access your survey.

[REGISTER](#)



Registration via the EIA Respondent Portal

Access Instructions

Enter the information provided to you via the invitation email to register:

- Email
- First and last name
- Entity ID
- Phone
- Company name

***Note: Please include all contact information provided in the invitation email, including Entity ID. We recommend using the copy/paste function to avoid mistakes.**

Optional information includes your job title and manager's identification information.

Click on the radial button yes/no to indicate if you are responsible for submitting data on behalf of your company.

The screenshot shows the top of the registration form with the EIA logo and the text "Independent Statistics & Analysis U.S. Energy Information Administration". Below this is a dark blue button labeled "RETURN TO RESPONDENT PORTAL". The form fields are as follows:

- Email *: eiatesting.mod61@yahoo.com
- First name *: Cynthia
- Last name *: Sirk
- Entity ID: 55555911
- Phone *: 240-298-6819

At the bottom of this section are "Cancel" and "Register" buttons.

The screenshot shows the second section of the registration form with the EIA logo and the text "Independent Statistics & Analysis U.S. Energy Information Administration". Below this is a dark blue button labeled "RETURN TO RESPONDENT PORTAL". The form fields are as follows:

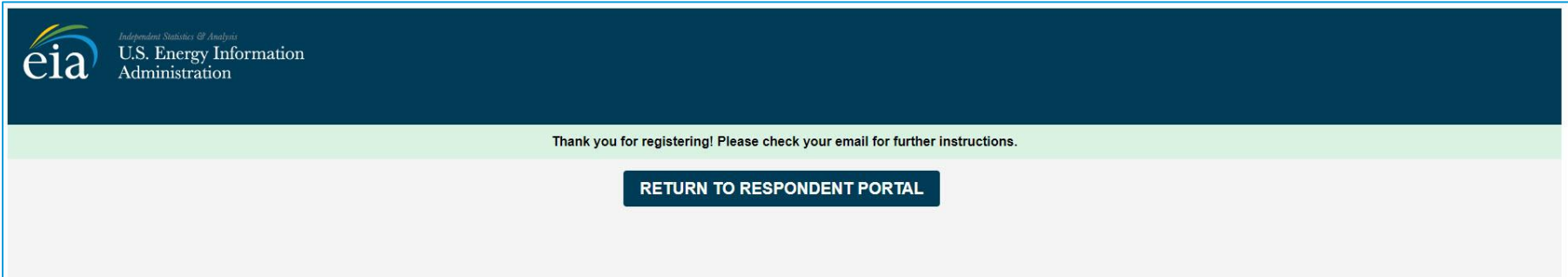
- Company Name *: EIA Training Company
- Job Title: Office Manager
- Manager's Full Name: John Doe
- Manager's Email: johndoe@yahoo.com
- Manager's Phone No: 240-298-6820

Below these fields is the question "Are you responsible for submitting data on behalf of your company?" with two radio buttons: "Yes" (selected) and "No". At the bottom of this section are "Cancel" and "Register" buttons.

Registration via the EIA Respondent Portal

Access Instructions

Once the registration information has been entered, and the information matches what EIA has on file for your company, EIA will send an email with instructions for accessing the Respondent Portal.



Registration via the EIA Respondent Portal

Access Instructions

Note: if the contact information entered on the registration page does not match the information provided in the invitation email, an EIA Customer Care Team member will contact you via email with instructions to obtain access to the Respondent Portal.



Thank you for providing this information. You will receive an email from no-reply@eia.gov once our Customer Care Team reviews the information provided.

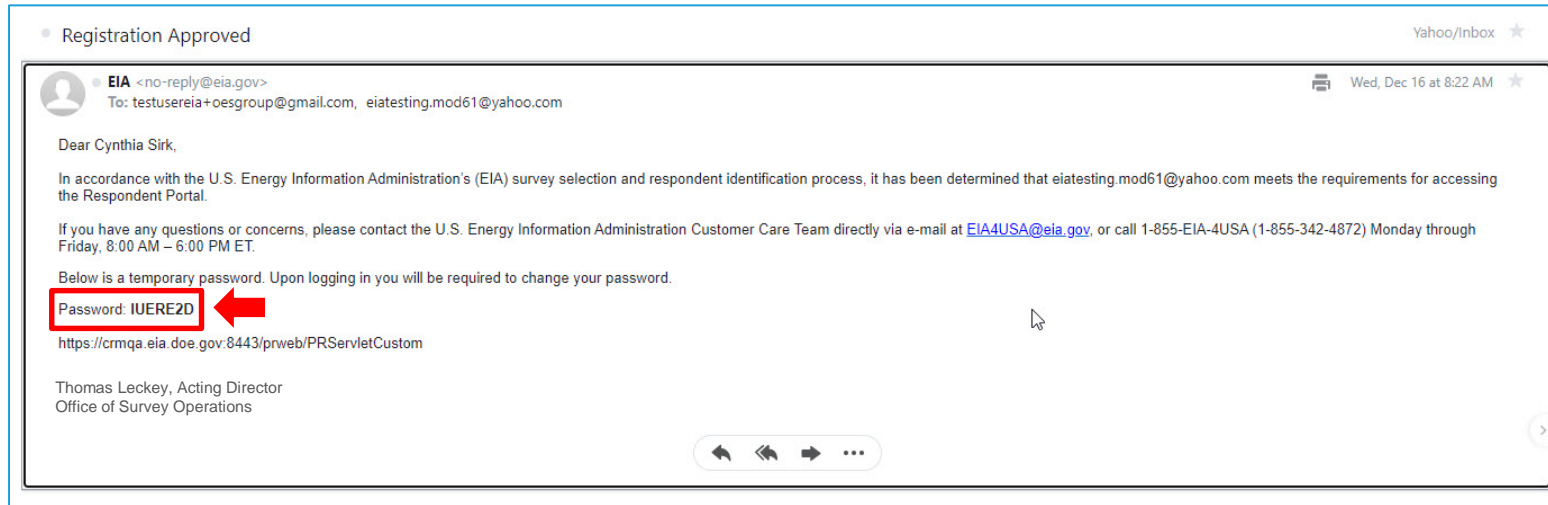
If you have any questions or concerns, please contact the U.S. Energy Information Administration Customer Care Team directly via e-mail at EIA4USA@eia.gov or call 1-855-EIA-4USA (1-855-342-4872) Monday through Friday, 8:00 AM – 6:00 PM ET.

[RETURN TO RESPONDENT PORTAL](#)

Registration via the EIA Respondent Portal

Access Instructions

Respondents will receive an email that confirms their registration approval with a temporary password and instructions on how to proceed. Once this email is received, return to the Respondent Portal to continue the registration process.



Registration via the EIA Respondent Portal

Access Instructions

On the Respondent Portal landing page, enter your email address as the **User Name** and the temporary password provided in the registration approval email.

Click **Sign In** to continue the registration process. If you have any problems with your password, click on the **Trouble Signing in?** link for instructions to reset your password.

The screenshot shows the EIA Respondent Portal landing page. At the top left is the EIA logo with the text "Independent Statistics of America U.S. Energy Information Administration". The main heading is "Respondent Portal". On the right, there is a "HELP" button and a link "Learn more about EIA forms". Below the heading, a welcome message reads: "WELCOME TO THE EIA RESPONDENT PORTAL. The U.S. Energy Information Administration (EIA) collects, analyzes, and disseminates independent and impartial energy information to promote sound policymaking, efficient markets, and public understanding of energy and its interaction with the economy and the environment. Your facility has been selected to complete a form. In order to submit your responses, please register and sign in to the Respondent Portal."

The page is divided into two columns. The left column is for users who "Already have an account?". It contains the text "If you have already created a EIA Account, you may sign in below." followed by two input fields: "User name" with the value "john.doe@yahoo.com" and "Password" with masked characters "*****". Below these fields is a "SIGN IN" button, which is highlighted with a red box and a red arrow pointing to it. Underneath the "SIGN IN" button is a link "Trouble signing in?".

The right column is for users who "Don't have an account?". It contains the text "Register for your EIA Account to access your survey." and a "REGISTER" button.

Registration via the EIA Respondent Portal

Access Instructions

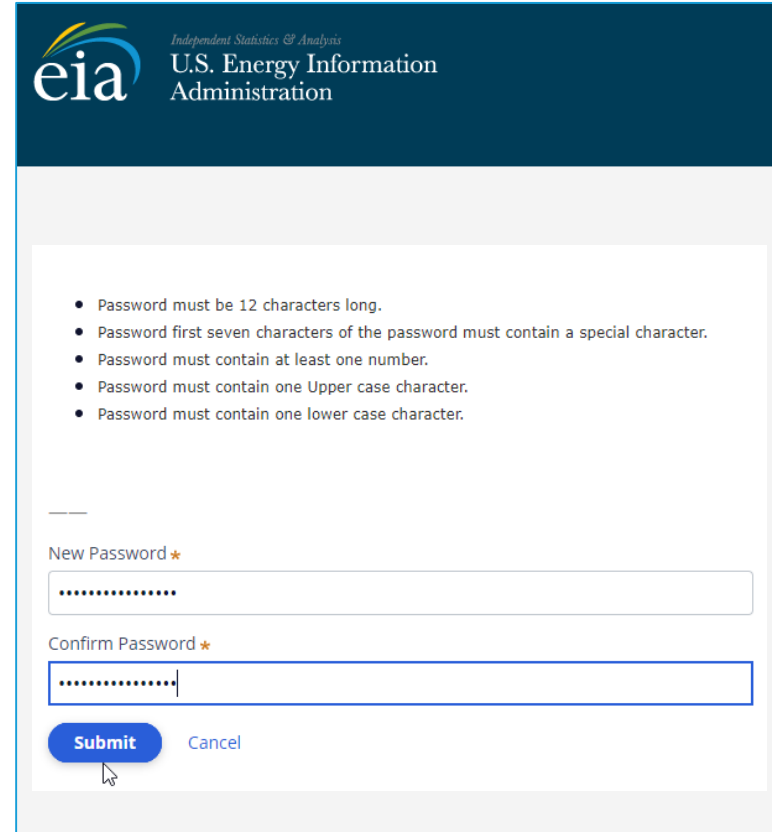
You will be required to reset your temporary password to a permanent one that meets the EIA security requirements. Click **Submit** to continue the registration process.

Once you have created a new password, you will receive a confirmation screen as follows:

Your password has been successfully changed!

[RETURN TO RESPONDENT PORTAL](#)

Click on the **Return to Respondent Portal** link to log in once more with your User name (email address) and new password to proceed to your EIA-819 webform.



The screenshot shows the EIA Respondent Portal interface. At the top left is the EIA logo with the text "Independent Statistics & Analysis" and "U.S. Energy Information Administration". Below the logo is a list of password requirements:

- Password must be 12 characters long.
- Password first seven characters of the password must contain a special character.
- Password must contain at least one number.
- Password must contain one Upper case character.
- Password must contain one lower case character.

Below the list are two input fields: "New Password *" and "Confirm Password *", both containing masked characters. At the bottom are two buttons: "Submit" (highlighted with a mouse cursor) and "Cancel".

Registration via the EIA Respondent Portal with Two-Factor Authentication

Access Instructions

After your successful log in with a permanent password, EIA will send a one-time passcode via email. Enter the eight-digit passcode and click on **Verify One Time Passcode** to proceed to your EIA-819 webform.

Note: this passcode expires within five minutes. If you mistype the code or pass the five-minute activation period, simply click on the Resend button and check your email for a new passcode. **This two-factor authentication step will be required for log in each time you access the Respondent Portal.**

Enter the One-Time passcode sent to this email address:
e****@yahoo*.com .

One Time Passcode *

Verify One Time Passcode

Resend One Time Passcode

Cancel

A note about two-factor authentication: *The cybersecurity threat landscape is constantly changing and evolving. Cyber-attacks are becoming more sophisticated and require network and system defenders to deploy more advanced protection capabilities. Two-factor authentication is one such capability that decreases risk of compromise by creating additional complexity for the attacker to compromise a system.*

Registration via the EIA Respondent Portal

Access Instructions

The final step to access the EIA-819 webform is to view and agree to EIA's Warning Privacy and Security Notice. Respondents can read the Rules of Behavior by clicking on the link provided then click on the **Agree** button to proceed.



Legal Notice

**** For Official Use Only ****

WARNING PRIVACY, AND SECURITY NOTICE

This is a Federal computer system and is the property of the United States Government. Users have no explicit or implicit expectation of privacy.

With the exception of individually identifiable data or information collected exclusively for statistical purposes under a pledge of confidentiality (i.e. data protected from disclosure by the Confidential Information Protection and Statistical Efficiency Act of 2002, Public Law 107-347), in accordance with applicable law any use of this system and all files on this system may be intercepted, monitored, recorded, copied, audited, inspected, and disclosed to authorized site, Department of Energy, and law enforcement personnel, as well as authorized officials of other agencies both domestic and foreign. By using this system, the user consents to lawful interception, monitoring, recording, copying, auditing, inspection, and disclosure at the discretion of authorized site or Department of Energy personnel.

Unauthorized or improper use of this system may result in administrative disciplinary action and civil and/or criminal penalties. By continuing to use this system you indicate your awareness of and consent to these terms and conditions of use.

Rules of Behavior

I abide by the following rules of behavior [Rules of Behavior](#)

AGREE

DISAGREE

Accessing Your EIA-819 Webform

My Dashboard

My Dashboard is a landing page that allows the respondent to (1) navigate to forms that need to be filed, (2) view completed surveys and (3) compose and/or view any messages between the respondent and EIA.

The Dashboard will present the number of cycles needing to be filed, the number of completed surveys, and any messages to the Respondent. To begin filing EIA-819 data via the webform, click on the **To Do** button.

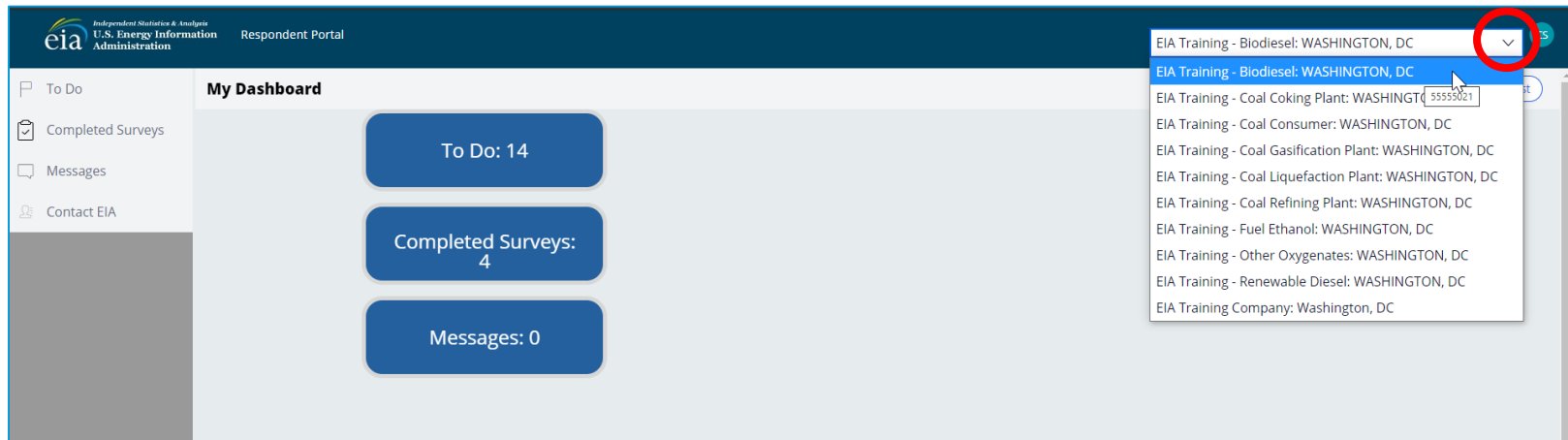
The screenshot displays the 'My Dashboard' interface. The top navigation bar features the EIA logo, 'Independent Statistics & Analysis U.S. Energy Information Administration', 'Respondent Portal', and a dropdown menu for 'EIA Training Company: Washington, DC'. A 'Refresh list' button is located in the top right corner. The main content area is titled 'My Dashboard' and contains three blue buttons: 'To Do: 3' (highlighted with a red box), 'Completed Surveys: 1', and 'Messages: 0'. A left sidebar contains navigation links: 'To Do', 'Completed Surveys', 'Messages', and 'Contact EIA'.

Accessing Your EIA-819 Webform

My Dashboard

Note: If you submit multiple reports, use the drop down arrow to navigate.

Clicking on the desired name populates the **My Dashboard** landing page allowing access to the **To Do**, **Completed Surveys**, and **Message** links for each entity.



The screenshot shows the EIA-819 Respondent Portal interface. The top navigation bar includes the EIA logo, the text "Independent Statistics & Analysis U.S. Energy Information Administration", and "Respondent Portal". On the left, a sidebar contains links for "To Do", "Completed Surveys", "Messages", and "Contact EIA". The main content area is titled "My Dashboard" and features three blue buttons: "To Do: 14", "Completed Surveys: 4", and "Messages: 0". A dropdown menu is open on the right side of the dashboard, displaying a list of entities. The first two items are "EIA Training - Biodiesel: WASHINGTON, DC", with the second item highlighted in blue. A red circle highlights the dropdown arrow icon, and a red arrow points from the right edge of the image towards this icon.

Independent Statistics & Analysis
U.S. Energy Information Administration

Respondent Portal

To Do

Completed Surveys

Messages

Contact EIA

My Dashboard

To Do: 14

Completed Surveys: 4

Messages: 0

EIA Training - Biodiesel: WASHINGTON, DC

EIA Training - Biodiesel: WASHINGTON, DC

EIA Training - Coal Coking Plant: WASHINGTON, DC

EIA Training - Coal Consumer: WASHINGTON, DC

EIA Training - Coal Gasification Plant: WASHINGTON, DC

EIA Training - Coal Liquefaction Plant: WASHINGTON, DC

EIA Training - Coal Refining Plant: WASHINGTON, DC

EIA Training - Fuel Ethanol: WASHINGTON, DC

EIA Training - Other Oxygenates: WASHINGTON, DC

EIA Training - Renewable Diesel: WASHINGTON, DC

EIA Training Company: Washington, DC

Accessing Your EIA-819 Webform

My To Do

The **To Do** tab provides a link to the webform(s) your company is required to file.

Click on the Entity ID number (hyperlinked in blue) to access the EIA-819 webform.

The screenshot displays the 'My To Do' section of the EIA Respondent Portal. The page header includes the EIA logo, 'Independent Statistics & Analysis U.S. Energy Information Administration', 'Respondent Portal', and a dropdown menu for 'EIA Training Company: Washington, DC'. A 'Refresh list' button is located in the top right corner. On the left sidebar, the 'To Do' tab is highlighted with a red box. The main content area is titled 'My To Do' and 'All Open Survey Submissions'. It contains a table with the following data:

ID	Survey Type	Location	Report For	Current Status	Survey Due Date	Last updated by	Last Updated Time
S-9194	EIA-819	Washington, DC	July, 2021	Not Started	August 31, 2021	RespondentSurveyWB	March 23, 2021 9:46:24 AM EDT
S-9193	EIA-819	Washington, DC	May, 2021	Not Started	June 30, 2021	RespondentSurveyWB	March 23, 2021 9:43:05 AM EDT
S-9148	EIA-819	Washington, DC	February, 2021	Not Started	July 10, 2020	RespondentSurveyWB	March 12, 2021 9:09:53 AM EST

A red arrow points to the ID 'S-9148' in the table.

Best Practices Using the EIA-819 Webform

Browser



Google Chrome is the best option for optimal portal and webform performance. Other browsers will work; however, some visibility issues may occur.

Navigation



Click on the EIA logo at the top of any screen to return to the EIA Respondent Portal Dashboard at any time

Navigation



Back

Utilize the back button **within** the webform rather than your browser's back button. This button is located at the bottom of each screen.

Print



Print

Utilize the print button **within** the webform rather than your browser's print function. This button is located at the bottom of each screen.

Advantages of using the EIA-819 Webform



Accessibility

- Ability to access current cycles, enter data, and view previous submissions (beginning with Aug cycle)



Data Validation

- Webform contains interactive edits
- Exception Dashboard allows for data review and error resolution



Account Security

- Access to data and submissions only allowed by registered users

Parts of the EIA-819 Form to File based on Type of Operation

All EIA-819 respondents will file Parts 1 & 2 (Identification & Operating Status).

The Respondent Portal will enable only the parts of the webform that are required for your type of operation.

Fuel alcohol producers	Complete parts 3, 4, and 9 monthly. Complete part 11 with data for the prior calendar year when reporting activity for the month of February. Complete part 11 in the current month with data for the calendar year-to-date data if the current month report will be the final report filed by your company for the plant.
Biodiesel producers	Complete parts 5, 6, and 9 monthly. Complete part 11 with data for the prior calendar year when reporting activity for the month of February. Complete part 11 in the current month with data for the calendar year-to-date data if the current month report will be the final report filed by your company for the plant.
Renewable diesel fuel, heating oil, jet fuel, naphtha, gasoline, and other renewable fuel and intermediate products producers	Complete parts 7, 8, and 9 monthly. Complete part 11 with data for the prior calendar year when reporting activity for the month of February. Complete part 11 in the current month with data for the calendar year-to-date data if the current month report will be the final report filed by your company for the plant.
Fuel oxygenate producers (excluding ethanol producers)	Complete part 10 monthly. Complete part 11 with data for the prior calendar year when reporting activity for the month of February. Complete part 11 in the current month with data for the calendar year-to-date if the current month will be the final report filed by your company for the plant.

Part 2 Plant Information and Operating Status

Part 2

If the company is temporarily inactive or permanently ceased operation, choose the appropriate radial button and provide EIA with details of the status change.

PART 2. PLANT INFORMATION AND OPERATING STATUS

Type of Plant Operating Status - Please check only one:

- Active
- Temporarily Inactive
- Permanently Ceased Operation
- Sold to Another Company
- Leased to Another Company

Please provide additional information and details regarding the operating status of the plant as necessary.

We ceased operations in January 2021.

Part 2 Plant Information and Operating Status

Part 2

If the company was sold or leased to another company, choose the appropriate radial button and provide EIA with details of the status change including:

- Planned date of transaction
- Name of new company
- Address information
- Email address
- Phone
- Fax

PART 2. PLANT INFORMATION AND OPERATING STATUS

Type of Plant Operating Status - Please check only one:

Active

Temporarily Inactive

Permanently Ceased Operation

Sold to Another Company

Leased to Another Company

Planned Date of Transaction:

Name of New Company:

Address:

City:

County:

State:

ZipCode:

Email address:

Phone:

Phone Extension:

FAX:

Filing the EIA-819 Webform – Parts 3 & 4 (Fuel Alcohol Production Plants)

Parts 3 & 4

Operators of fuel alcohol production plants will file Parts 3 and 4*

Note: as you scroll down the page to file your data, you can hover over each column to reveal the column headings and more information. Also, as you scroll down and cannot see the header row, you can hover over each cell to reveal the column header.

Once complete, click on the **Continue** button to proceed to the next Part applicable to your operation.

✓ Part 1 / Part 2 **Part 3 / Part 4** Part 9 Review

Parts 3 and Part 4 completed by operators of fuel alcohol production plants

PART 3. FUEL ALCOHOL PRODUCTION CAPACITY

Operable fuel alcohol production capacity on the first day of the report month (gallons per year)

Part 4. Fuel alcohol, denaturant, and gasoline production, blending, receipts, shipments, plant use and loss, and stocks (gallons)

The row balance equation is the beginning of the month stocks plus receipts plus production from renewable feedstocks minus inputs to denaturant and product blending plus production from denaturant and product blending minus shipments minus plant use/loss minus should equal end of the month stocks

Fuel alcohol (excluding denaturants)

Product description	Product Code	Beginning Stocks +	Receipts +	Production from Feedstocks +	Input to Blending -	Production from Blending +	Shipments -	Plant Use/Loss -	Ending Stocks -	Row balance =	Stocks in Transit
Conventional fuel ethanol	195	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>
Advanced fuel ethanol	221	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>
Cellulosic fuel ethanol	197	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>
Biobutanol	219	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>
Other fuel alcohol	238	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>
Denatured fuel alcohol											

Back Print **Continue**

Scroll down to view all fields

*A Note on unit of measurement: Part 3 should be reported in gallons per year; Part 4 should be reported in gallons.

Filing the EIA-819 Webform – Parts 5 & 6 (Biodiesel Production Plants)

Parts 5 & 6

Operators of biodiesel production plants will file Parts 5 and 6*

Note: as you scroll down the page to file your data, you can hover over each column to reveal the column headings and more information. Also, as you scroll down and cannot see the header row, you can hover over each cell to reveal the column header.

Once complete, click on the **Continue** button to proceed to the next Part applicable to your operation.

✓ Part 1 / Part 2 **Part 5 / Part 6** Part 9 Part 11 Review

Parts 5 and Part 6 completed by operators of biodiesel production plants

PART 5: BIODIESEL PRODUCTION CAPACITY

Operable biodiesel production capacity on the first day of the report month (gallons per year)

PART 6: BIODIESEL, PETROLEUM DIESEL FUEL, OTHER DISTILLATE FUEL OILS, AND KEROSENE PRODUCTION, BLENDING, RECEIPTS, SHIPMENTS, PLANT USE AND LOSS, AND STOCKS
Biodiesel including B100 and blends of biodiesel with petroleum diesel fuel containing not less than 51 volume percent biodiesel


Product description	Product Code	Beginning Stocks	Receipts	Production from Feedstocks	Input to Blending	Production from Blending	Shipments	Plant Use/Loss	Ending Stocks	Row balance	Stocks in Transit
		+	+	+	-	+	-	-	-	=	
Biodiesel (B100)	206	<input type="text"/>	<input type="text"/>	9900	9000	<input type="text"/>	<input type="text"/>	<input type="text"/>	900	<input type="text"/>
Biodiesel blended with petroleum fuels (B51-B99)	209	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>

Petroleum fuels and blends of petroleum fuels with biodiesel where the blend contains less than 51 volume percent biodiesel

Product description	Product Code	Beginning Stocks	Receipts	Production from Feedstocks	Input to Blending	Production from Blending	Shipments	Plant Use/Loss	Ending Stocks	Row balance	Stocks in Transit
		+	+	+	-	+	-	-	-	=	
Petroleum diesel fuel and other distillate fuel oils with not greater than 15 ppm of sulfur	465	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>
Petroleum diesel fuel and other distillate fuel oils with greater than 15 ppm of sulfur	466	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>

Back Print **Continue**

Scroll down to view all fields



*A Note on unit of measurement: Part 5 should be reported in gallons per year; Part 6 should be reported in gallons.

Filing the EIA-819 Webform – Parts 7 & 8 (Renewable Fuel Producers)

Parts 7 & 8

Operators of renewable diesel production plants will file Parts 7 and 8*

Note: as you scroll down the page to file your data, you can hover over each column to reveal the column headings and more information. Also, as you scroll down and cannot see the header row, you can hover over each cell to reveal the column header.

Once complete, click on the **Continue** button to proceed to the next Part applicable to your operation.

✓ Part 1 / Part 2 Part 7 / Part 8 Part 9 Review

Parts 7 and Part 8 completed by operators of renewable fuel (except fuel ethanol and biodiesel) production plants

Part 7. Renewable diesel fuel, heating oil, jet fuel, naphtha, gasoline, and other renewable fuels (except fuel ethanol and biodiesel) production capacity

Operable renewable fuels production capacity on the first day of the report month (gallons per year)

Part 8. Renewable diesel fuel, heating oil, jet fuel, naphtha, gasoline, and other renewable fuels and intermediate products (except fuel ethanol and biodiesel) production, blending, receipts, shipments, plant use and loss, and stocks (gallons)

Renewable fuels (not blended with petroleum)


Product description	Product Code	Beginning Stocks +	Receipts +	Production from Feedstocks +	Input to Blending -	Production from Blending +	Shipments -	Plant Use/Loss -	Ending Stocks -	Row balance =	Stocks in Transit
Renewable diesel fuel	205	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>
Renewable heating oil	180	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>
Renewable jet fuel	181	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>
Renewable naphtha and gasoline	182	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>
Other renewable fuels and intermediate products	183	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>

Renewable fuel blends containing not less than 51 volume percent of renewable fuels

Product description	Product Code	Beginning Stocks +	Receipts +	Production from Feedstocks +	Input to Blending -	Production from Blending +	Shipments -	Plant Use/Loss -	Ending Stocks -	Row balance =	Stocks in Transit
Renewable diesel fuel blended with petroleum	208	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>

Back Print Continue

Scroll down to view all fields



*A Note on unit of measurement: Part 7 should be reported in gallons per year; Part 8 should be reported in gallons.

Filing the EIA-819 Webform – Part 9 (Ethanol, Biodiesel and Renewable Fuel Production Plants)

Part 9

Operators of fuel ethanol, biodiesel, and renewable fuel production plants will file Part 9.

Once complete, click on the **Continue** button to proceed to the next Part applicable to your operation.

*A Note on unit of measurement: Part 9 should be reported in pounds

✓ Part 1 / Part 2 ✓ Part 7 / Part 8 **Part 9** Review

Part 9 completed by operators of fuel ethanol, biodiesel, and other renewable fuel production plants

PART 9. CONSUMPTION OF FEEDSTOCKS FOR PRODUCTION OF BIOFUEL AND FUEL FROM NON-BIOGENIC WASTES
Exclude feedstocks used directly as fuel. Report feedstocks used directly as fuel in part 11

Agriculture and forestry products

Type of feedstock consumed for production of biofuel and renewable fuels	(Report in Pounds)
Corn	<input type="text"/>
Grain sorghum	<input type="text"/>
Agricultural and forestry residues	<input type="text"/>
Dedicated energy crops	<input type="text"/>
Other agricultural and forestry products (not elsewhere specified or identified)	<input type="text"/>

Oil from algae

Oil from algae	<input type="text"/>
----------------	----------------------

Waste oils/fats/greases

Type of feedstock consumed for production of biofuel and renewable fuels	(Report in Pounds)
Poultry	<input type="text"/>

Back Print **Continue**

Scroll down to view all fields

Filing the EIA-819 Webform – Part 10 (Other Oxygenates)

Part 10

Non-refinery producers of isooctane and isooctene and producers of fuel oxygenates will file Part 10.

Once complete, click on the **Continue** button to proceed to the next Part applicable to your operation.

*A Note on unit of measurement: Part 10 should be reported in barrels

✓ Part 1 / Part 2 **Part 10** Review

Part 10 completed by non-refinery producers of isooctane and isooctene and producers of fuel oxygenates

Part 10a Production of isooctane and isooctene, and Part 10b production of fuel oxygenates, ethanol input for production of Ethyl Tertiary Butyl Ether, and stocks (barrels)

PART 10A: NON-REFINERY PRODUCTION OF ISOCTANE AND ISOCTENE, INPUT OF ISOBUTANE AND ISOBUTYLENE, AND STOCKS

Product description	Product Code	Production during the month	Input of feedstock during the month	Stocks On Site	Stocks In Transit
Isobutane	253	<input type="text"/>	<input type="text"/>	<input type="text"/>
Isobutylene	634	<input type="text"/>	<input type="text"/>	<input type="text"/>
Isooctane and isooctene	138	<input type="text"/>	<input type="text"/>	<input type="text"/>

PART 10B: PRODUCTION OF FUEL OXYGENATES, ETHANOL INPUT AS FEEDSTOCK, AND STOCKS

Product description	Product Code	Production during the month	Input of feedstock during the month	Stocks On Site	Stocks In Transit
Ethanol (consumed as feedstock)	141	<input type="text"/>	<input type="text"/>	<input type="text"/>
Methyl Tertiary Butyl Ether (MTBE)	144	<input type="text"/>
Ethyl Tertiary Butyl Ether (ETBE)	142	<input type="text"/>
Other fuel oxygenates	445	<input type="text"/>

Section Comments

Filing the EIA-819 Webform – Part 11 (Annual Fuels & Feedstocks Consumed)

Part 11

All respondents will file Part 11 during the February cycle which is due in March.

Respondents who indicated an operating status change in Part 2 of Permanently Ceased Operations, Sold to Another Company or Leased to Another Company will be prompted to file Part 11 regardless of the cycle.

Once complete, click on the **Continue** button.

✓ Part 1 / Part 2 ✓ Part 5 / Part 6 Part 9 **Part 11** Review

Part 11 completed annually (normally in March) by all plant operators reporting on Form EIA-819

PART 11. ANNUAL FUELS AND FEEDSTOCKS CONSUMED FOR PLANT OPERATIONS.
Exclude feedstocks consumed for production of fuels and reported monthly in Part 9. Report annual quantities of fuel and feedstock consumed for plant operations for the prior calendar year or for the part of the prior calendar year when your company operated the plant. Use reporting units indicated on each fuel or feedstock line.

Products consumed as fuel for plant operation	Product Code	Units	Quantity
Natural gas (include all natural gas used as fuel including for combined heat and power)	105	standard cubic feet	<input type="text"/>
Biogas (include all biogas used as fuel including for combined heat and power)	194	standard cubic feet	<input type="text"/>
Coal	109	short tons	<input type="text"/>
Liquefied Petroleum Gases (propane, normal butane, and isobutane)	254	gallons	<input type="text"/>
Purchased electricity	114	kilowatt hours	<input type="text"/>
Purchased steam	113	pounds	<input type="text"/>
Other fuels including renewable fuels (e.g., crop/forestry residue)	889	pounds	<input type="text"/>

Products consumed as fuel for plant operation	Product Code	Units	Quantity
Natural gas for use as hydrogen feedstock	107	standard cubic feet	<input type="text"/>
Purchased hydrogen	091	standard cubic feet	<input type="text"/>

Section Comments


Back Print **Continue**

Filing the EIA-819 Webform - Review Section

Review

The Review section provides a summary of all information entered for the entire webform. Scroll down the page to review all data entered. Make changes if needed, then click on the **Submit** button.

Clicking **Submit** will cause the EIA-819 submission to be edited.

Use the  button to print a copy of the entire form.

✓ Part 1/ Part 2
✓ Part 5/ Part 6
✓ Part 9
✓ Part 11
Review

This report is mandatory under 15 U.S.C §772(b). Failure to comply may result in criminal fines, civil penalties and other sanctions as provided by law. For further information concerning sanctions and data protections see the provision on sanctions and the provision concerning the confidentiality of information in the instructions. 18 U.S.C. §1001 makes it a criminal offense for any person knowingly and willingly makes to any Agency or Department of the United States any false, fictitious, or fraudulent statements as to any matter within its jurisdiction.

Producer Type: Biodiesel Plant

Part 1: Respondent Identification

Reporting Period: March, 2021
 Company Name: EIA Training Company
 Doing Business As: —
 Location: WASHINGTON, DC

PART 2. PLANT INFORMATION AND OPERATING STATUS

Type of Plant Operating Status - Please check only one:

Active
 Sold to Another Company
 Temporarily Inactive
 Leased to Another Company
 Permanently Ceased Operation

Parts 5 and Part 6 completed by operators of biodiesel production plants

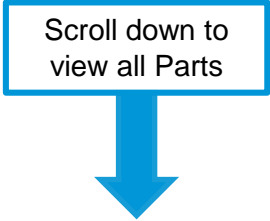
PART 5. BIODIESEL PRODUCTION CAPACITY

Operable biodiesel production capacity on the first day of the report month (gallons per year)

PART 6: BIODIESEL, PETROLEUM DIESEL FUEL, OTHER DISTILLATE FUEL OILS, AND KEROSENE PRODUCTION, BLENDING, RECEIPTS, SHIPMENTS, PLANT USE AND LOSS, AND STOCKS

Biodiesel including B100 and blends of biodiesel with petroleum diesel fuel containing not less than 51 volume percent biodiesel

Product description	Product	Beginning Stocks	Receipts	Production from Feedstocks	Input to Blending	Production from Blending	Shipments	Plant Use/Loss	Ending Stocks	Row balance	Stocks In Transit
<div style="display: flex; justify-content: space-between; align-items: center;"> Back Print Submit </div>											



Filing the EIA-819 Webform – Comments

Comments

Each Part on the EIA-819 contains a comment field at the bottom of each page.

Please provide an explanation for any unusual quantities on the report. Comments are useful for EIA understanding and validation of reported data and they may eliminate the need for EIA to follow up with questions about your report.

Product description	Product Code	Beginning Stocks *	Receipts *
Petroleum diesel fuel and other distillate fuel oils with not greater than 15 ppm of sulfur	465	<input type="text"/>	<input type="text"/>
Petroleum diesel fuel and other distillate fuel oils with greater than 15 ppm and not greater than 500 ppm of sulfur	466	<input type="text"/>	<input type="text"/>
Petroleum diesel fuel and other distillate fuel oils with greater than 500 ppm of sulfur	467	<input type="text"/>	<input type="text"/>
Kerosene	311	<input type="text"/>	<input type="text"/>
Sum of input and production (auto-calculated)	998		
Balance item to make input = production (auto-911 calculated)			
Total (auto-calculated)	999		

Section Comments

Comments

Production capacity increased because new equipment was built.

Using the Exception Dashboard

Exception Dashboard

Once the EIA-819 form is submitted, the system will apply edit validation rules to the data. If there are errors, a **Review Errors** banner will appear. Click **Close** to continue. This will return the respondent to the Review tab.

The system will provide a list of potential errors found within the data submission via the **Exception Dashboard**.

The screenshot shows the EIA-819 Exception Dashboard interface. At the top, there is a navigation bar with the EIA logo and the title "EIA-819: MONTHLY REPORT OF BIOFUELS, FUELS FROM NON-BIOGENIC WASTES, FUEL OXYGENATES, ISOCTANE, AND ISOCTENE REPORT". Below this, a table lists errors, with one error highlighted: "Part 5: Biodiesel Production Capacity. (Operable biodiesel production capacity on the first day of the report month (gallons per year) -)". A modal box titled "Review Errors" is overlaid on the form, containing the text: "Please review the errors in your form. Before submitting this form, you must either update the values or provide override comments as to why the value is correct by clicking the comment bubble to the right of the error." and a "Close" button. A red arrow points from the "Close" button in the modal to the "Close" button in the larger screenshot below.

Review Errors

Please review the errors in your form. Before submitting this form, you must either update the values or provide override comments as to why the value is correct by clicking the comment bubble to the right of the error.

Close

Using the Exception Dashboard

Exception Dashboard

The **Exception Dashboard** provides a list of any flagged edits found in the data submission, the location, a description, and an option to enter an override comment.

The Exception Dashboard is a scrollable banner found at the top of the page. Use the scroll bar on the far right to view all potential errors.

The screenshot shows the EIA-819 Exception Dashboard. At the top, a red banner displays the title "Exception Dashboard" and the count "Errors without Override: 5". Below this, a table lists errors with columns for "Location of Error", "Error Description", and "Override Comment". One error is visible: "Part 5: Biodiesel Production Capacity. (Operable biodiesel) production capacity on the first day of the report month (gallons per year) - 1" with the description "Biodiesel Production Capacity is required." and a hand icon for editing. A red box highlights the error banner and table. A vertical red double-headed arrow on the right indicates the scroll bar. Below the error banner, the form content includes "Part 1: Respondent Identification" (Reporting Period: March, 2021; Company Name: EIA Training Company; Location: WASHINGTON, DC), "PART 2. PLANT INFORMATION AND OPERATING STATUS" (Type of Plant Operating Status: Active), and "PART 5. BIODIESEL PRODUCTION CAPACITY" (Operable biodiesel production capacity on the first day of the report month (gallons per year)).

Location of Error	Error Description	Override Comment
Part 5: Biodiesel Production Capacity. (Operable biodiesel) production capacity on the first day of the report month (gallons per year) - 1	Biodiesel Production Capacity is required.	

Using the Exception Dashboard

EXAMPLE 1: MISSING DATA

In this example, the respondent did not enter the biodiesel production capacity in Part 5 of the report.

The Exception Dashboard identified this error and the data field in Part 5 also identifies in red text the nature of the error.

Once the error is fixed by entering data, click **Submit** and the exception dashboard error will disappear.

Exception Dashboard Errors without Override: 2

Location of Error	Error Description	Override Comment
Part 5: Biodiesel Production Capacity. (Operable biodiesel production capacity on the first day of the report month	Biodiesel Production Capacity is required.	

PART 2. PLANT INFORMATION AND OPERATING STATUS

Type of Plant Operating Status - Please check only one:

Active Sold to Another Company

Temporarily Inactive Leased to Another Company

Permanently Ceased Operation

Parts 5 and Part 6 completed by operators of biodiesel production plants

PART 5. BIODIESEL PRODUCTION CAPACITY

Operable biodiesel production capacity on the first day of the report month (gallons per year)


Biodiesel Production Capacity is required.

Using the Exception Dashboard

EXAMPLE 2: FIRST TIME DATA REPORTED

In this example, the respondent reported Part 9 data for yellow grease for the first time. This **“First Time Nonzero”** validation edit appears when data are entered and no data exists in the prior cycle for that field.

Notice the flagged data field is identified with a (⚠️) icon. In this example, the current data are valid so we will override the error.

(S-18820) PENDING  EIA-819: MONTHLY REPORT OF BIOFUELS, FUELS FROM NON-BIOGENIC WASTES, FUEL OXYGENATES, ISOCTANE, AND ISOCTENE REPORT (March, 2021)

Location of Error	Error Description	Override Comment
Part 9: Consumption of Feedstocks for Production of Biofuel and Fuel from Non-Biogenic Wastes. (Yellow grease (Includes used cooking oil) - Quantity)	First Time Nonzero	<input type="text"/>

Waste oils/fats/greases

Type of feedstock consumed for production of biofuel and renewable fuels	(Report in Pounds)
Poultry	<input type="text"/>
Tallow (beef)	7500
White grease (includes bacon grease)	<input type="text"/>
Yellow grease (includes used cooking oil)	<input type="text" value="1500"/> ⚠️ First Time Nonzero
Other waste oils/fats/greases (not elsewhere specified or identified)	<input type="text"/>

Recycled feed and waste

Type of feedstock consumed for production of biofuel and renewable fuels	(Report in Pounds)
Municipal solid waste (MSW)	<input type="text"/>
Yard and food waste	<input type="text"/>
Other recycled feed and waste (not elsewhere specified or identified)	<input type="text"/>


Using the Exception Dashboard

Exception Dashboard – OVERRIDE COMMENT

Certain edits can be overridden if the response provided is satisfactory.

To override an edit, click on the speech bubble (🗨️) on the exception dashboard line. Enter the reasoning for why the data are correct in the Override Comment field and click **submit**.

Once the override is accepted, the exception dashboard will convert the row error from pink to yellow.

Location of Error	Error Description	Override Comment
Part 9: Consumption of Feedstocks for Production of Biofuel and Fuel from Non-Biogenic Wastes. (Yellow grease (includes used cooking oil) - Quantity)	First Time Nonzero	
Waste oils/fats/greases		
Type of feedstock consumed for production of biofuel and renewable fuels		(Report in Pounds)
Poultry		<input type="text"/>
Tallow (beef)		7500 <input type="text"/>
White grease (includes bacon grease)		<input type="text"/>
Yellow grease (includes used cooking oil)		2800 <input type="text"/>

Comment for Error Override [X]

You may override the selected error if you provide a comment:

Location of Error	Error Description
Part 9: Consumption of Feedstocks for Production of Biofuel and Fuel from Non-Biogenic Wastes. (Yellow grease (includes used cooking oil) - Quantity)	First Time Nonzero


Override Comment:


Yes, this is the first time we consumed yellow grease for production of biofuel

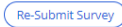

Form EIA-819 Submission

Review & Submit

When the submission passes all edits, the respondent will see the green banner indicating that the submission was successfully received.

If you need to re-submit the survey with revised data, use the  button under the green banner.

 Your submission for the production month of March, 2021 was received on July 28, 2021 at 11:32 AM.

EIA-819 (5-18820)  Urgency 0 Deadline --- Status Resolved-Accepted 

This report is mandatory under 15 U.S.C §772(b). Failure to comply may result in criminal fines, civil penalties and other sanctions as provided by law. For further information concerning sanctions and data protections see the provision on sanctions and the provision concerning the confidentiality of information in the instructions. 18 U.S.C. §1001 makes it a criminal offense for any person knowingly and willingly makes to any Agency or Department of the United States any false, fictitious, or fraudulent statements as to any matter within its jurisdiction.

Producer Type: Biodiesel Plant

Part 1: Respondent Identification

Reporting Period: March, 2021

Company Name: EIA Training Company

Doing Business As: ---

Location: WASHINGTON, DC

PART 2. PLANT INFORMATION AND OPERATING STATUS

Type of Plant Operating Status - Please check only one:
Active

Parts 5 and Part 6 completed by operators of biodiesel production plants

PART 5. BIODIESEL PRODUCTION CAPACITY

Navigating the Respondent Portal – Completed Surveys

My Completed Surveys

Once a form is successfully submitted to EIA, the **Completed Surveys** tab will populate with a list of all resolved and accepted survey submissions.

Resubmissions to Surveys submitted using the Webform

Use the **Completed Surveys** tab to access surveys previously submitted via the webform but require revision. Click on the blue ID hyperlink to access the webform and re-submit as needed.

The screenshot shows the EIA Respondent Portal interface. The top navigation bar includes the EIA logo, the text 'Independent Statistics & Analysis U.S. Energy Information Administration', and 'Respondent Portal'. A dropdown menu is set to 'EIA Training - Biodiesel: WASHINGTON, DC'. The main content area is titled 'My Completed Surveys' and contains a sub-section 'Resolved Survey Submissions'. A table lists the following data:

ID	Entity ID	Survey Type	Location	Report For	Current Status	Survey Due Date	Submission ID	Submitted By	Submitted Time
S-8122	55555021	EIA-63C	WASHINGTON, DC	July, 2022	Resolved-Accepted	August 31, 2022	1749862	rachelle.reeder@eia.gov	6/24/21 4:56 PM
S-18820	55555021	EIA-819	WASHINGTON, DC	March, 2021	Resolved-Accepted	April 30, 2021	1738650	eiatesting.mod61@yahoo.com	7/28/21 11:32 AM
S-18841	55555021	EIA-819	WASHINGTON, DC	April, 2021	Resolved-Accepted	May 31, 2021	1738651	eiatesting.mod61@yahoo.com	6/2/21 3:35 PM
S-18862	55555021	EIA-819	WASHINGTON, DC	May, 2021	Resolved-Accepted	June 30, 2021	1738652	eiatesting.mod61@yahoo.com	6/2/21 11:04 AM
S-8971	55555021	EIA-819	WASHINGTON, DC	February, 2021	Resolved-Accepted	March 31, 2021	1680663	jdrieh9999@gmail.com	3/4/21 9:02 AM

A red box highlights the 'Completed Surveys' link in the left sidebar, and a red arrow points from it to the table.

Navigating the Respondent Portal - Messages

Messages

The Messages tab will house all correspondence between the respondent and EIA.

To send a message to EIA, click on the **New Message** button to compose a message.

The screenshot shows the 'Respondent Portal' interface for EIA. The top navigation bar includes the EIA logo, 'Professional Regulation & Analytics', 'U.S. Energy Information Administration', and 'Respondent Portal'. A dropdown menu in the top right shows 'EIA Training Company: Washington, DC'. The main content area is titled 'My Messages' and features a 'New Message' button with a red arrow pointing to it. Below this, there are three sections: 'All Open Messages', 'All Open Messages Pending with EIA', and 'Resolved Messages'. Each section contains a table with columns for 'ID', 'Message Initiated', 'Message Subject', and 'Last Updated' (or 'Closed Date' for resolved messages). The 'All Open Messages' and 'All Open Messages Pending with EIA' sections show a 'Work queue is empty' message with an envelope icon. The 'Resolved Messages' section shows 'No Items' with an envelope icon. A 'Refresh list' button is located in the top right corner of the main content area. On the left side, a sidebar menu is visible with 'Messages' highlighted in a red box.

Navigating the Respondent Portal - Messages

Messages

To send a message to EIA, click on the button

New Message

This function will initiate a secure message to EIA's support staff. The subject and message fields are required. Respondents can use the **Add** button to send attachments if necessary.

Click the **Send Message** button and a tracking number will be provided for the successful transmission of your message.

Initiate Messaging (ME-7002)

Subject *

Resubmissions

Message *

How can I modify a previously submitted form?

Add

- Attach A Note
- Attach file(s)
- Attach a link

Attachments

Time	Description	Operator	Attachment type	Delete
No matching data was found.				

Displaying 0 records

Cancel Send Message

✓ You have successfully submitted your Message. Your message tracking number is ME-4001.

Close

Navigating the Respondent Portal – Contact EIA

Contact EIA

Contact information is provided for respondent support via mail, phone and email.

The screenshot shows the Respondent Portal interface. The top navigation bar includes the EIA logo (Independent Statistics & Analysis, U.S. Energy Information Administration), the text 'Respondent Portal', and a dropdown menu for 'EIA Training Company: Washington, DC' with a green 'ET' button. A left sidebar contains navigation options: 'To Do', 'Completed Surveys', 'Messages', and 'Contact EIA'. The 'Contact EIA' option is highlighted with a red box and a mouse cursor. The main content area is titled 'Contact EIA' and contains the following information:

- [U.S. Energy Information Administration](#)
- U.S. Energy Information Administration
1000 Independence Ave., SW
Washington, DC 20585
- 855.342.4872
EIA4USA@eia.gov
- Hours of operation are from 8:00 AM to 6:00 PM Eastern Time

Timeline for Reporting Cycles & Resubmissions

July cycle

Opens Aug 1st

Due Aug 20th

Note:
submissions/resubmissions
for July & months prior can
use Secure File Transfer

Use EIA
Secure
File
Transfer

The screenshot shows a web browser window with the U.S. Energy Information Administration logo and the title "Secure File Transfer". The main content is an "Agreement" section. It states: "This is a Federal computer system and is the property of the United States Government. Users have no expect or implicit expectation of privacy." It then explains that data collected is for statistical purposes and is protected from disclosure by the Confidential Information Protection and Statistical Efficiency Act of 2002. It lists various actions like "copied, audited, inspected, and disclosed" and mentions that users consent to lawful interception, monitoring, recording, copying, auditing, inspection, and disclosure. At the bottom, there is a blue "Accept" button.

August cycle





Opens Sept 1st

Aug 2021
submissions due
Sept 20th

Can Use
EIA
Respondent
Portal

The screenshot shows the "Respondent Portal" login and registration page. It features the U.S. Energy Information Administration logo and a "WELCOME TO THE EIA RESPONDENT PORTAL" message. Below the message, there are two columns. The left column is for users who "Already have an account?" and includes fields for "User name" and "Password", with a "SIGN IN" button and a "Trouble signing in?" link. The right column is for users who "Don't have an account?" and includes a "REGISTER" button. There are also links for "Learn more about EIA forms" and "HELP" in the top right corner.

Recap

-  Respondents are encouraged to register for the new EIA Respondent Portal **now** with instructions provided in the invitation email sent this week
-  EIA will launch the new EIA Respondent Portal on September 1st for the August 2021 collection cycle
-  Submissions for the July 2021 cycle and resubmissions prior to July use the Secure File Transfer.
-  For any resubmissions, please use the original mode of submission (either SFT or EIA Respondent Portal.) The preferred method of submission is through the EIA Respondent Portal.

Benefits of Using the Webform versus the Microsoft Excel® Form

- ✓ Webform updates month to month automatically, eliminating the possibility of reporting the wrong month or year
- ✓ No need to manually enter your ID number
- ✓ Webform directly inputs into the database, guaranteeing successful submission
- ✓ Webform incorporates more data validation edits allowing respondents to submit more accurate data with less follow up
- ✓ Webform is a more secure method of transmission and ensures that only registered users submit data for your company
- ✓ Respondents can easily access, revise and resubmit previous cycles in one central location
- ✓ Respondents can communicate securely and directly with EIA

EIA-819 Monthly Biofuels, Fuels from Non-Biogenic Wastes, Fuel Oxygenates, Isooctane, and Isooctene Report Information Session

Questions?

- Please write your questions into the WebEx **Chat** feature.
- We may not have time to address all your questions, but will respond via emails collected during event registration
- A copy of this presentation, along with a questions and answers transcript will be distributed via email

EIA-819 Monthly Biofuels, Fuels from Non-Biogenic Wastes, Fuel Oxygenates, Isooctane, and Isooctene Report Information Session

Thank you for joining our Information Session today!

If you have further questions, please contact us at:

- Email: EIA4USA@eia.gov
- Phone: 1-855-EIA-4USA (1-855-342-4872)
- Link to the new EIA Respondent Portal: <https://survey.eia.gov>