

FAQs for Survey Forms EIA-806 & EIA-816

Essentials

What is the Form EIA-806?

The Energy Information Administration (EIA) Form EIA-806, "Weekly Natural Gas Liquids Report," is used to collect data on the operations of natural gas processing plants and fractionators.

What is the Form EIA-816?

The Energy Information Administration (EIA) Form EIA-816, "Monthly Natural Gas Liquids Report," is used to collect data on the operations of natural gas processing plants and end-of-month stocks of fractionators.

Is reporting data on Forms EIA-806 and EIA-816 mandatory?

For those companies identified as respondents, yes, reporting is mandatory based on Title 15 U.S.C. §772(b), as amended.

Why does my company have to submit its data to EIA?

The Form EIA-806 is used to collect data on the operations of natural gas processing plants and fractionators, and the Form EIA-816 is used to collect data on the operations of natural gas processing plants and end-of-month stocks of fractionators. Data from these surveys inform policy and business decisions, and the data promote efficient markets by providing transparency to petroleum and biofuel supplies. Use of this data by academic researchers, educators, news media, and the general public promotes understanding of energy and its interaction with the economy and the environment.

How does EIA identify companies that must respond to the EIA-806?

Operators of facilities that extract liquid hydrocarbons from a natural gas inlet stream (natural gas processing plant) and/or separate liquid hydrocarbon streams into component products (fractionator) are selected by the EIA weekly sample according to a procedure that assures coverage of 90 percent of each information element.

How does EIA identify companies that must respond to the EIA-816?

All operators of facilities that extract liquid hydrocarbons from a natural gas stream (natural gas processing plant) and/or separate a liquid hydrocarbon stream into its component products (fractionator), and/or convert normal butane to isobutane (isomerization plant) are required to report.

What will the information collected be used for?

EIA uses this survey data in statistical reports including, but not limited to, the Weekly Petroleum Status Report (WPSR), Petroleum Supply Monthly (PSM), and the Monthly Energy Review (MER). EIA uses this survey data to support analysis and projection work with results reported in the Short Term Energy

Outlook (STEO), Annual Energy Outlook (AEO), and other reports. EIA makes reports available at <https://www.eia.gov/>.

Form Questions

EIA-816

If our company submits on the EIA-816, does the EIA-806 replace the need to submit the EIA-816?

No. You should continue to submit the EIA-816 report.

EIA-806

Should my stocks in Part 5 add up to my stocks in Part 4?

No. The stocks in Part 4 should only include natural gas liquids stored as a mix, and Part 5 should be all fractionated products, not part of a mix. For example, a facility that holds Y-grade would report that total in Part 4, and if that facility also holds fractionated propane, then those volumes would be reported separately in Part 5.

Why am I reporting my total gas liquids in Parts 3 & 4, but not Part 5?

Reporting weekly production and weekly fractionation can be difficult for most companies, so EIA is going to apply estimates for those activities based upon the most recent EIA-816 submission.

Submission

What are the reporting deadlines?

Form EIA-806 must be received by the EIA by 5 p.m. Eastern Time on the Monday following the end of the report period (e.g., the Form EIA-806 covering the week ending January 6, 2023 must be received by 5 p.m. Eastern Time January 9, 2023).

Form EIA-816 must be received by EIA by the 20th calendar day following the end of the report period (e.g., the Form EIA-816 covering the January report period must be received by February 20).

How do I submit the form?

EIA has the secure file transmission (HTTPS) for companies to use when sending these forms to EIA. Secure transmission is an industry standard method to send information over the internet using encrypted processes. Access the EIA secure transmission site at: <https://signon.eia.doe.gov/upload/noticeoog.jsp>

What time period should the data represent?

The Form EIA-806 weekly report period begins at 7:01 a.m. Eastern Standard Time (EST) on Friday and ends at 7:00 a.m. EST on the following Friday.

The Form EIA-816 monthly report period begins at 12:01 a.m. EST on the first day of the month and ends midnight of the last day of the month.

Is the form still due even if the due date is a Federal holiday?

For Form EIA-806, if Monday happens to be a Federal holiday, your EIA-806 form must be filed by 5 p.m. on the first business day after that holiday, typically Tuesday. Note that the data you report should still just represent the 7-day reporting period beginning at 7:01 a.m. (Eastern Time) on Friday and ending at 7:00 a.m. (Eastern Time) on the following Friday.

For Form EIA-816, if the 20th calendar day following the end of the report period happens to be a Federal holiday, ...

Who do I contact if I need assistance submitting the form?

Call the EIA Survey Support Team at 1-855-EIA-4USA (1-855-342-4872) or email to eia4usa@eia.gov.

Resubmission

Am I required to submit revised data?

A resubmission is required whenever an error greater than 5 percent of a previously reported value is discovered by a respondent or if requested by the EIA. EIA reserves the right to request resubmissions as part of the data quality review process.

How do I correct data after I have already submitted the form?

Resubmit the form by Secure File Transfer according to the form instructions. Enter "X" in the resubmission box if you are correcting information previously reported. Enter only those data cells which are affected by the changes. You are not required to file a complete form when you resubmit. Report any unusual aspects of your reporting month's operations in the Comments section below Part 3.

Contact EIA

Who do I contact if I have technical questions on completing the form?

Call the EIA Survey Support Team at 1-855-EIA-4USA (1-855-342-4872) or email to eia4usa@eia.gov.

I have questions about the form. How do I request help?

If you have any questions about this U.S. Energy Information Administration (EIA) survey after reading the instructions, please contact the EIA Survey Support Team Contact Center at 1-855-EIA-4USA (1-855-342-4872) or send an email to eia4usa@eia.gov.