![bcmb BEVERAGE CONTAINER MANAGEMENT BOARD]

NOTICE

TO: Depot Network

DATE: January 3, 2024

RE: **FINAL REMINDER: New Online Portal for Depot Permit Holders – January 2024**

As mentioned in previous communications sent to the depot network January 12, July 25, November 8, and November 30, 2023, the BCMB is working on a significant modernization of our computerized systems. The new systems will make it easier for depot permit holders to access the information you require.

The enhancements include a website (portal) where permit holders can manage BCMB-related aspects of their business. This includes the ability to adjust depot hours, view depot compliance communications, change contact information, review and pay outstanding fees, submit applications, search containers and MORE. These changes will also include an enhancement to security allowing Depot permit holders to also have only one username and password for all BCMB systems which will be more secure and convenient.

The new portal is expected to be ready for use by depot permit holders on January 8, 2024.

What You Need to Know and Do as Depot Permit Holder
1. Through your industry email account, you will be provided a link and information on how to access the new depot portal.
2. You will be required to log in to **ALL** systems with your industry e-mail username and password. This includes:
    a. The new depot website (portal outlined above)
    b. QMS (https://bcmb.zendesk.com/)
    c. The Alberta Depot App (Android/Apple)
    d. Industry e-mail
3. All depot permit holders will be provided a second login for front-line staff. This second login will **ONLY** allow those staff to search the BCMB container registrations. It will **NOT** provide access to the other functions that only the depot permit holder can access (depot hours, compliance information, fees, etc.).
4. The Alberta Depot app will also require a login for container searching. The same login provided in item 3 above can be used for staff to log in to the Alberta Depot App and search containers.

If you have questions, please contact Travis Wizniuk, Director, IT, at twizniuk@bcmb.ab.ca