

NOTICE

TO: Depot Network

DATE: October 13, 2023

RE: **Changes to Depot By-Law: New 180-day Quality Control timeline**

The BCMB would like to advise the Depot Network of changes to the Depot By-law.

Following industry consultation and feedback, The BCMB Board of Directors has approved amendments to the Depot by-law that will introduce a new 180-day upper timeline for the completion of Quality Control (QC) audits by the Collection Service Agent (CSA).

The CSA will now have a 180-days within which to complete follow up Quality Control framework audits when a depot is in the Quality Control Framework. Should the CSA not meet this timeline requirement, the depot will be de-escalated or, if in Level 1 of the QC Framework, will be removed from the framework entirely. Please see the below abstract from the Depot By-law for further details.

Section 11 of the Depot By-law has been updated to reflect the compliance framework changes. Specific sections have been included below for reference, or click [here](#) to find the Depot By-law on the BCMB website.

Quality Control Compliance Level 1 Steps and Outcomes

11.34. If the BCMB requests the Collection System Agent to conduct a Level 1 audit, the audit will occur no sooner than 10 days after the Depot has entered Level 1 and no later than 180 days after the previous audit. If the Level 1 audit result is classified as Zone 1, the Depot will exit Level 1. Should the Collection System Agent fail to conduct the Level 1 audit within 180 days of the previous audit, the Depot will exit Level 1.

Quality Control Compliance Level 2 Steps and Outcomes

11.37. If the BCMB requests the Collection System Agent to conduct a Level 2 audit, the audit will occur no sooner than 10 days after the Depot has entered Level 2 and no later than 180 days after the previous audit. Should the Collection System Agent fail to conduct the Level 2 audit withing 180 days of the previous audit, the Depot will re-enter Level 1.



Level 3 Steps and Outcomes

- 11.40. *If the BCMB requests the Collection System Agent to conduct a Level 3 audit, the audit will occur no later than 180 days after the previous audit. If the Level 3 audit result is classified as Zone 1, the Depot will re-enter Level 2. Should the Collection System Agent fail to conduct the Level 3 audit within 180 days of the previous audit, the Depot will re-enter Level 2.*

Any entrance or movement within the frameworks will be communicated to your depot industry email address. More information on the BCMB's Quality Control Compliance Framework can be found by clicking [here](#).

For more information, please contact the BCMB compliance team by calling/emailing:

Phone: 780-424-3193

Toll Free: 1-888-424-7671

Email: compliance@bcmb.ab.ca

