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**DATE:** April 7, 2020

**TO:** Depot Network

**RE:** **Changes to Depot Operating Standards and Temporary Closures Due to COVID-19 UPDATED**

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The BCMB is continuing to monitor developments related to COVID-19 and support depots in Alberta as much as possible during this difficult time. We have new information on our website on COVID-19 that will be updated regularly. [Click here](#) to learn more.

On March 13, 2020, we informed depots that the requirements around minimum hours of operations at depots would be relaxed for a period of 30 days (until April 13, 2020). As the Covid-19 pandemic continues to progress, we are extending this until further notice. As well, the BCMB is relaxing operating standards related to the number of counting and sorting stations in operation to provide social distancing space in your depots.

As recycling services have been identified as an essential service by both the provincial and federal governments, depots can remain open at this time. **We suggest depots work collaboratively with municipalities, as necessary, to address any issues related to requests to temporarily close and please contact the BCMB should this occur.**

As noted earlier, depots may choose to reduce hours of operation or close temporarily. We encourage each depot to make the choice you feel is best for your customers and your staff. If you choose to reduce your hours, temporarily close or reopen your depot after a closure, please advise us by submitting a ticket through the Quality Monitoring System (QMS). **If you have already made changes to your operating hours, closed your depot or reopened after a closure and have not yet informed the BCMB, please submit a QMS ticket as soon as possible.**

If you require assistance accessing your QMS account or submitting a QMS ticket, please contact one of the following individuals:

**Alyson Klatt**  
(780) 424-3193 ext. 232  
[aklatt@bcmb.ab.ca](mailto:aklatt@bcmb.ab.ca)

**Jenn Budd**  
(780) 424-3193 ext. 222  
[jbudd@bcmb.ab.ca](mailto:jbudd@bcmb.ab.ca)

For any depots choosing to remain open, we strongly encourage you to consider the safety of your staff and customers by regularly reviewing all safety and cleaning procedures. Risk mitigation strategies can be found by visiting the [Government of Alberta website](#).

For more information, visit our [COVID-19 page](#) or contact the BCMB directly.

