

Google Workspace for Education

Workspace Analytics Checklist

Google Workspace for Education paid editions ([Education Standard](#), [Teaching and Learning Upgrade](#), and [Education Plus](#)) help you create an innovative learning environment with enterprise-grade tools that are customized for education. Here we'll provide guidance on actions you can take to understand your Workspace usage, engagement, and security posture through data and insights.

Exploring Google Workspace for Education for the first time?

Connect with an expert and learn more [here](#).

We recommend that Google Workspace administrators take some basic steps to access and engage with your reporting data, including:

- Monitor usage and security with [reports](#)
- Use [Apps reports](#) to review trends or see an overview of administrative information
- Get an overview of trends and key metrics with the [highlights report](#)
- View a [report](#) of the highlights of security and apps usage activity information
- See more information about your organization's [Gmail and Drive usage](#)
- Assess your domain's overall [security posture](#)
- Get information about specific events, like administrator activity, mobile activity, and more with [audit logs](#)
- [Export reporting logs](#) to BigQuery
- [Export Gmail logs](#) to BigQuery
- Use [Connected Sheets](#) to analyze BigQuery data in Google Sheets
- [Visualize BigQuery data](#) using Google Data Studio