



OFFICE OF THE STATE
SUPERINTENDENT OF EDUCATION

Annual Grants Monitoring Indicators for Fiscal Year 2023 Evidence List for Investment in Schools Grant

This document lists indicators that apply to local education agencies (LEAs) receiving programmatic monitoring for the Investment in Schools (IIS) grant and the corresponding mandatory evidence for each for the 2022-23 school year.

LEAs must upload all mandatory evidence to [Box](#) by **March 27, 2024**. Based on reviewing the evidence LEAs provide by March 27, 2024, the Office of the State Superintendent of Education (OSSE) may request additional evidence. Please ensure submitted evidence indicates the name of the school and school year to which it pertains.

To receive access to [Box](#): All staff designated in one or more of the following roles in the [IDS All Staff Collection](#) (formerly eSchoolPlus), as appropriate for their role at the LEA, will receive access to Box.

- Head of School
- LEA Data Manager
- LEA Finance/Grants Manager

Anyone with the LEA Data Manager designation at an LEA can assign their colleagues to one of these roles in the system. Once that occurs and the system refreshes overnight, the staff member receives an automated email the next day that allows them to create a Box account and access the pertinent folders, including monitoring.

For questions or additional information related to monitoring, please contact OSSE.Monitoring@dc.gov.

Indicator 1 Section: LEA completed the requirements for Comprehensive Support and Improvement Schools (CSI and CSI-Grad Schools)

Indicator 1.1

The LEA ensured that the required stakeholders were engaged in the needs assessment process. ESEA §1111(d)(1)(B) and ESEA §1111(d)(1)(B)(iii)

<p>Description of Evidence: The evidence should demonstrate that the LEA ensured that stakeholders were in the needs assessment process for CSI and CSI-Grad schools.</p>
<p>Mandatory: Provide evidence for Eagle Academy – Capitol Riverfront that demonstrates that parents, school-level staff and external partners were engaged in the needs assessment process. This may include:</p> <ul style="list-style-type: none">• Meeting and/or townhall schedule with agenda and sign-in sheets• Dated presentation shared at the meeting with a date and sign-in sheets• Results from an engagement survey• Emails with information about the stakeholder engagement

Indicator 1.2

LEAs with at least one school designated for comprehensive support and more than one school overall in the LEA must also complete a Resource Equity Analysis. ESEA §1111(d)(1)(B)(iv)

<p>Description of Evidence: The evidence should demonstrate that the LEA completed a resource equity analysis among all its schools.</p>
<p>Mandatory: On file with OSSE</p>

Indicator 1.3

The LEA ensured that the required stakeholders were engaged in the school improvement planning process. ESEA §1111(d)(1)(B)

<p>Description of Evidence: The evidence should demonstrate that the LEA ensured that parents, school-level staff and external partners were engaged in the school improvement planning process for CSI and CSI-Grad schools.</p>
<p>Mandatory: Provide evidence for (<i>name of school or schools</i>) that demonstrates the LEA ensured that parents, school-level staff and external partners were engaged in the school improvement planning process that may include:</p> <ul style="list-style-type: none">• Meeting schedule with agenda and sign-in sheets

- Power Point with date and sign-in sheets
- Results from an engagement survey
- Emails with information about the stakeholder engagement

Indicator 1.4

The LEA ensured that each of its Comprehensive Support and Improvement Schools completed a school improvement plan (SIP). ESEA §1111(d)(1)(B)

Description of Evidence:

The evidence should demonstrate that the LEA ensured CSI and CSI-Grad schools completed a SIP.

Mandatory:

On file at OSSE

Indicator 1.5

The LEA ensured that each CSI and CSI-Grad SIP's goals and strategies were informed by the data provided by DC's accountability system. ESEA §1111(d)(1)(B)(i)

Description of Evidence:

The evidence should demonstrate how the LEA ensured goals and strategies in the CSI and CSI-Grad SIPs were informed by DC's accountability system.

Mandatory:

On file at OSSE

Indicator 1.6

The LEA ensured that school improvement plan included evidence-based interventions. ESEA §1111(d)(1)(B)(ii)

Description of Evidence:

The evidence should demonstrate that the LEA ensured SIPs included evidence-based interventions to support its goals.

Mandatory:

On file at OSSE

Indicator 1.7

The LEA ensured that the school improvement plan was approved by the school leadership. ESEA §1111(d)(1)(B)(v)

Description of Evidence:

The evidence should demonstrate CSI and CSI-Grad schools' SIP were approved by their school leadership.

Mandatory:
On file at OSSE

Indicator 1.8

The LEA submitted the school improvement plan for SEA approval. ESEA §1111(d)(1)(B)(v)

Description of Evidence:

The evidence should demonstrate that the LEA submitted CSI and CSI-Grad SIPs to the SEA for approval.

Mandatory:
On file at OSSE

Indicator 1.9

The LEA ensured that the school improvement plan was periodically monitored and reviewed. (ESEA §1111(d)(1)(B))

Description of Evidence:

The evidence should demonstrate how the LEA monitored CSI and CSI-Grad school improvement plans (SIP).

Mandatory:

Provide evidence for (*name of school or schools*) that demonstrates the LEA met with the school's SIP team that may include:

- Meeting schedule with agenda and sign-in sheets for each school
- Meeting notes with agenda and sign-in sheets for each school

[Indicator 2 Section - If applicable, LEA completed the requirements for Targeted Support and Improvement Schools \(TS Schools\) and Additional Targeted Support and Improvement \(ATSI\)](#)

Indicator 2.1

The LEA notified each school with respect to which subgroup or subgroups of students in such school were consistently underperforming. (ESEA §1111(d)(2)(A)(ii))

Description of Evidence:

The evidence should demonstrate that the LEA notified schools regarding their designation as a TSI or ATSI school.

Mandatory:

Provide evidence that demonstrates the LEA notified schools of their TSI and ATSI designation which may include

- Dated correspondence between LEA and school(s) for each school
- Meeting agendas with a date and school name for each school

Indicator 2.2

The LEA ensured that each of its Targeted Support and Improvement Schools (TSI) created a school-level targeted support and improvement plan that was approved by the LEA. (ESEA §1111(d)(2)(B))

Description of Evidence:

The evidence should demonstrate that the LEA ensured that each TSI and ATSI school created a school-level SIP.

Mandatory:

On file at OSSE

Indicator 2.3

The LEA ensured that the required stakeholders were engaged in the process of creating the school-level targeted support and improvement plan. (ESEA §1111(d)(2)(B))

Description of Evidence:

The evidence should demonstrate that the LEA ensured that parents, school-level staff and external partners were engaged in the school improvement planning process for TSI and ATSI schools.

Mandatory:

Provide evidence for (*name of school or schools*) that demonstrates the LEA ensured that parents, school-level staff and external partners were engaged in the school improvement planning process that may include:

- Meeting schedule with agenda and sign-in sheets
- Power Point with date and sign-in sheets
- Results from an engagement survey
- Emails with information about the stakeholder engagement

Indicator 2.4

The LEA ensured that each plan's goals and strategies were informed by DC State Report Card. (ESEA §1111(d)(2)(B)(i))

Description of Evidence:

The evidence should demonstrate that LEA used data to inform the school-level targeted support and improvement plans which included data from the DC State Report Card.

Mandatory:

Provide evidence for (*name of school or schools*) that demonstrates the LEA used data to inform schools' SIPs may include

- Meeting schedule with agenda and sign-in sheets
- Data file that ties to school's goals in SIP

Indicator 2.5

The LEA ensured that school-level targeted support and improvement plan included evidence-based interventions. (ESEA §1111(d)(2)(A)(ii))

Description of Evidence:

The evidence should demonstrate that the LEA ensured that evidenced based interventions selected were relevant to the underperforming subgroup at each TSI and ATSI school.

Mandatory:

For each TSI and ATSI school, provide a document which lists each school, the subgroup that is underperforming, and the selected interventions to submit the subgroup.

Indicator 2.6

The LEA ensured that the school-level targeted support and improvement plan was monitored, upon submission and throughout implementation. (ESEA §1111(d)(2)(B)(iv))

Description of Evidence:

The evidence should demonstrate that LEA monitored the implementation of TSI and ATSI school's SIP at the school-level.

Mandatory:

Provide evidence that the LEA monitored SIP implementation for (*name of school or schools*) that may include:

- Written monitoring protocol
- Agenda of meetings or on-site visits
- Notes from school site visits
- Documented outcomes of monitoring

Indicator 2.7

The LEA created a policy to address unsuccessful implementation of the school-level targeted support and improvement plan within a specified number of years. (ESEA §1111(d)(2)(B)(v))

Description of Evidence:

The evidence should demonstrate how the LEA addresses unsuccessful implementation of the school-level SIP.

Mandatory:

Provide written policy on how the LEA addresses unsuccessful implementation of the school-level SIPs and evidence of policy implementation.

Indicator 3 - General requirements under Section 1003 School Improvement

Indicator 3.1

The LEA ensured that it used a rigorous review process to recruit, screen, select, and evaluate any external partners with whom the local educational agency partnered. (ESEA §1003(e)(1)(D))

<p>Description of Evidence: The evidence should demonstrate how the LEA used a rigorous review process to recruit, screen, select, and evaluate any external partners with whom the local educational agency partnered.</p>
<p>Mandatory: Provide two of the following documents:</p> <ul style="list-style-type: none">• Request for proposal• Memorandum of understanding• Sample templates of how external partners are evaluated• Example of an evaluation

Indicator 3.2

The LEA ensured that it modified practices and policies to provide operational flexibility that enables full and effective implementation of the plans. (ESEA §1003(e)(1)(F))

<p>Description of Evidence: The evidence should demonstrate how the LEA modified its practices and policies to provide operational flexibility that enables full and effective implementation of the plans.</p>
<p>Mandatory: Provide one the following documents:</p> <ul style="list-style-type: none">• Instructions for plan development and implementation given to school leaders of designated schools Instructions to school leaders at designated schools on how to request modification to practices and policies, and / or request for operational flexibility.• Examples of old and new versions of policies and documented practices,• Changes to resources• Other: Contact OSSE to ensure acceptable