

Office of the Senior Advisor FY2017

Agency Office of the Senior Advisor

Agency Code A10

Fiscal Year 2017

Mission The Office of the Senior Advisor advises the Mayor on local, regional and federal affairs by providing policy analysis and advancing the legislative agenda.

2017 Strategic Objectives

Objective Number	Strategic Objective
1	Serve as the conduit for the evolution of relationship building and policy development between the City Legislature and the Executive.
2	Serve as the District's liaison to Congress, the White House, federal agencies, and neighboring jurisdictions.
3	Engage with District Agencies to provide assistance establishing and maintaining relationships with Federal counterparts and directing federal initiatives.
4	Create and maintain a highly efficient, transparent and responsive District government.**

2017 Key Performance Indicators

Measure	New Measure/ Benchmark Year	Frequency of Reporting	Add Data Fields (if applicable)	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target
1 - Serve as the conduit for the evolution of relationship building and policy development between the City Legislature and the Executive. (1 Measure)									
Pass the Mayor's full legislative agenda	✓	Annually		Not available	Not available	Not available	Not available	New Measure	100%
3 - Engage with District Agencies to provide assistance establishing and maintaining relationships with Federal counterparts and directing federal initiatives. (1 Measure)									
Decrease the lapse in federal grants by District Agencies	✓	Annually		Not available	Not available	Not available	Not available	New Measure	10%
4 - Create and maintain a highly efficient, transparent and responsive District government.** (9 Measures)									
Contracts/Procurement-Expendable Budget spent on Certified Business Enterprises	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Contracts/Procurement-Contracts lapsed into retroactive status	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Budget- Local funds unspent	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Budget- Federal Funds returned	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Customer Service-Meeting Service Level Agreements	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Human Resources-Vacancy Rate	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Human Resources-Employee District residency	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Human Resources-Employee Onboard Time	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Performance Management-Employee Performance Plan Completion	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017

2017 Operations

Operations Header	Operations Title	Operations Description	Type of Operations
1 - Serve as the conduit for the evolution of relationship building and policy development between the City Legislature and the Executive. (3 Activities)			

POLICY AND LEGISLATIVE AFFAIRS	Work with the legislative branch to pass the Mayor's legislative agenda		Daily Service
POLICY AND LEGISLATIVE AFFAIRS	Work with the legislative branch to pass special or emergency legislation not included in legislative agenda		Key Project
POLICY AND LEGISLATIVE AFFAIRS	Work with the legislative branch to secure confirmation of Mayoral Appointees		Daily Service
2 - Serve as the District's liaison to Congress, the White House, federal agencies, and neighboring jurisdictions. (2 Activities)			
FEDERAL AND REGIONAL AFFAIRS	Engage with regional partners and neighboring jurisdictions around the Mayor's priorities		Daily Service
FEDERAL AND REGIONAL AFFAIRS	Coordinate and facilitate an annual meeting between the Mayor of DC and the Governors of Maryland and Virginia		Key Project
3 - Engage with District Agencies to provide assistance establishing and maintaining relationships with Federal counterparts and directing federal initiatives. (2 Activities)			
FEDERAL AND REGIONAL AFFAIRS	Serve as the District's Washington Office, engaging with Federal Agencies to pursue federal funding.		Daily Service
FEDERAL AND REGIONAL AFFAIRS	Work with District and Federal agencies to to secure and maintain Federal grants		Daily Service

2017 Workload Measures

Measure	New Measure/ Benchmark Year	Add Historical and Target Data (FY17)	Numerator Title	Units	Frequency of Reporting	FY 2014	FY 2015	FY 2016 Actual
No measures found								

2017 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
No strategic initiative-operation links found		