



CORRECTIONS INFORMATION COUNCIL

FY 2024 PERFORMANCE PLAN

DECEMBER 1, 2023

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1 CORRECTIONS INFORMATION COUNCIL

Mission: The District of Columbia Corrections Information Council (CIC) is an independent monitoring body mandated by the US Congress and the DC Council to inspect, monitor, and report on the conditions of confinement at facilities where DC residents are incarcerated.

Services: The Corrections Information Council operates through the following program: Prisoner Well-Being provides comprehensive inspections of Federal Bureau of Prisons and Department of Corrections facilities and contract facilities where District residents are incarcerated. The CIC makes recommendations to maintain or improve the conditions of confinement and well-being of District residents in these facilities.

2 2024 OBJECTIVES

Strategic Objective

Improve transparency of the corrections systems through inspections and monitoring.

Provide information and education on conditions of confinement, programs, and prison reentry to inform and empower inmates, the community, and policy decision-makers.

Provide recommendations to improve conditions of confinement, policies, and procedures affecting incarcerated residents to improve public safety.

Improve the transparency of CIC operations, including how the CIC selects facilities to inspect, and how the CIC stores and uses information from stakeholders.

3 2024 OPERATIONS

Operation Title	Operation Description	Type of Operation
Improve transparency of the corrections systems through inspections and monitoring.		
Inspections and Reports	Inspect Bureau of Prisons and Department of Corrections facilities, monitor changes, and write and publish inspection reports.	Daily Service
Provide information and education on conditions of confinement, programs, and prison reentry to inform and empower inmates, the community, and policy decision-makers.		
Thematic Reports	Provide briefs and reports on systemic issues affecting inmates in Bureau of Prisons or Department of Corrections facilities.	Key Project
Data Reporting	Develop independent content on the information received directly about the Bureau of Prisons and Department of Corrections, and regularly disseminate that information via agency newsletters, the dashboard, and other media platforms.	Key Project
Community Outreach and Education	Attend events, host events, and communicate via the web, email, and social media in order to educate the community about issues related to confinement.	Daily Service
Provide recommendations to improve conditions of confinement, policies, and procedures affecting incarcerated residents to improve public safety.		
Relationship Building	Communication with Bureau of Prisons and Department of Corrections officials on conditions of confinement and community concerns.	Daily Service
Improve the transparency of CIC operations, including how the CIC selects facilities to inspect, and how the CIC stores and uses information from stakeholders.		
Scheduling	Create inspection schedules based on the incoming information, and draft a list of facilities to inspect at the beginning of the fiscal year.	Daily Service

4 2024 STRATEGIC INITIATIVES

Title	Description	Proposed Completion Date
RAS	Consistently produce the new Recommendations Assessment Series, which evaluates prior agency recommendations.	9/30/2024
Experts & Standards	The CIC will consult with industry experts and similar agencies to assess and reevaluate standards.	9/30/2024
Annual Report Addition	The Annual Reports will contain comprehensive lists of prior recommendations and their status.	9/30/2024
RAS Summary Charts	All reports in the Recommendation Assessment Series will contain quick reference charts summarizing the status of prior recommendations.	9/30/2024
SOPs	Revisit previous strategic planning outcomes to reexamine standard operating procedures.	9/30/2024
Info Sheets	Produce newly formatted, comprehensive quarterly information sheets with consistent data updates.	9/30/2024
REACH for Returning	Complete a mailing for all BOP returning citizens who are within 18 months of release that contains resources for successful reentry.	9/30/2024

5 2024 KEY PERFORMANCE INDICATORS AND WORKLOAD MEASURES

Key Performance Indicators

Measure	Directionality	FY 2021	FY 2022	FY 2023	FY 2024 Target
Improve transparency of the corrections systems through inspections and monitoring.					
Number of facilities housing DC residents that have been inspected during the fiscal year	Up is Better	9	9	18	8
Provide information and education on conditions of confinement, programs, and prison reentry to inform and empower inmates, the community, and policy decision-makers.					
Total number of CIC communications ready for publishing, including letters, bulletins, information sheets, and inspection, thematic, and annual reports.	Up is Better	23	36	57	20
Improve the transparency of CIC operations, including how the CIC selects facilities to inspect, and how the CIC stores and uses information from stakeholders.					
Estimated number of days to produce a first draft following an inspection.	Down is Better	120	45	30	90

Workload Measures

Measure	FY 2021	FY 2022	FY 2023
Inspections and Reports			
Number of facilities inspected	9	13	18
Number of inspections with expert participation	0	7	2
Number of facilities nationwide housing DC residents	119	112	115
Community Outreach and Education			
Number of community meetings and events attended by CIC	62	75	64
Number of CIC education presentations/events held	2	4	1
Number of bulletins produced	12	12	12
Relationship Building			
Number of inspection reports published	5	9	13
Number of thematic reports published	8	4	28
One Annual Report of CIC activities of prior fiscal year, per statute	1	1	1