

## Guyana Women's Leadership Institute (GWLI)

📍 Lot 1 Cove and John, East Coast Demerara

☎ 592-229-2807, 229-2751, 229-2842

✉ gwli@mhsss.gov.gy

**DEADLINE:  
JUNE 20, 2021**

Completed registration forms can be submitted to any of the  
Ministry of Human Services and Social Security's Regional Offices  
OR emailed to: [wiiin@mhsss.gov.gy](mailto:wiiin@mhsss.gov.gy)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT NUMBERS - CELL: \_\_\_\_\_

LANDLINE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

AGE: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

ID NUMBER: \_\_\_\_\_

LANGUAGE:

ENGLISH

OTHER: \_\_\_\_\_

MARITAL STATUS:

MARRIED

SINGLE

DIVORCED

SEPARATED

WIDOWED

COMMON LAW

FAMILY TYPE:

NUCLEAR

SINGLE PARENT

EXTENDED

EMPLOYMENT STATUS:

EMPLOYED


UNEMPLOYED

IF EMPLOYED, PLEASE STATE ORGANIZATION AND LEVEL:  
\_\_\_\_\_

IF SELF-EMPLOYED, PLEASE STATE NAME OF BUSINESS/ OCCUPATION:  
\_\_\_\_\_  
\_\_\_\_\_

ARE YOU INTERESTED IN STARTING YOUR OWN BUSINESS?  YES  NO

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### COURSES OFFERED

Please put a "Tick  " at the courses you are interested in learning

#### INFORMATION & COMMUNICATION TECHNOLOGY

DURATION

- Introduction to Microsoft Office Suite (Word, Excel, Powerpoint, Outlook & Publisher) - 8 WEEKS
- Core Competency for Data Entry Clerk - 8 WEEKS
- Core Competency for Computer Technician - 8 WEEKS
- Electronic Document Preparation and Management - 3 WEEKS

#### GRAPHICS

DURATION

- Essentials of Graphic Design - 3 WEEKS
- Videography - 2 WEEKS
- Photography - 2 WEEKS

#### GARMENT

DURATION

- Introduction to Sewing - 4-6 WEEKS
- Garment Construction - 4-6 WEEKS

#### DECOR & DESIGN

DURATION

- Interior Design - 4 WEEKS
- Interior Decoration - 4 WEEKS
- Floral Arrangement - 2 WEEKS

#### PROFESSIONAL CARE

DURATION

- Child Care - 4-6 WEEKS
- Patient Care - 4-6 WEEKS
- Care of the Elderly - 4-6 WEEKS

#### BEAUTY & WELLNESS

DURATION

- Cosmetology - 4-6 WEEKS
- Level 1 Reiki - 2 DAYS
- Introduction to Nutrition - 4-6 WEEKS

#### HOSPITALITY & ADMINISTRATION

DURATION

- Core Competency for Receptionist - 4-6 WEEKS
- Core Competency for Administrative Assistant - 4-6 WEEKS

**EACH COURSE WILL HAVE A CORE TRAINING COMPONENT**

**CLASSES WILL BE HELD IN ALL REGIONS AND ONLINE**