



State Opioid Response (SOR)
Government Performance Act and Results (GPRA)
Storage System

2023 Revisions

Updated GPRA – January 2023 Tool

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GPRAs Submission

Beginning, January 2023 (with the updated tool) GPRAs surveys will be submitted directly from the form.

To begin, visit [Government Performance and Results Act \(GPRAs\) | opioid \(dc.gov\)](https://www.opioid.dc.gov/gpra) for the GPRAs surveys.

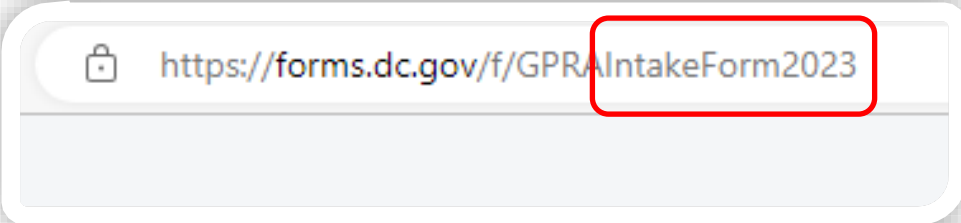


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GPRC Submission

Once you click on a survey, the URL will appear at the top, notifying you of the survey you selected.



<https://forms.dc.gov/f/GPRCIntakeForm2023>



<https://forms.dc.gov/f/GPRCFormFollowup2023>



<https://forms.dc.gov/f/GPRCFormDischarge2023>

Survey Confirmation



Intake



Follow Up



Discharge

Make sure you clicked the correct survey before you begin.

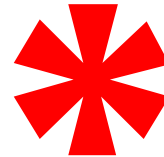
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GPRRA Submission

Once you have confirmed the correct survey was selected, begin completing applicable fields.

Several fields on each survey will have a **red asterisk**.



Mandatory

The red asterisk indicates, the field must be completed for the survey to be submitted.

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GPRA Submission - Email

When the survey question does not require a response, but the **red asterisk** appears, type NA.

2. Have you been diagnosed with an alcohol use disorder, if so which FDA-approved medication did you receive for the treatment of this alcohol use disorder in the past 30 days? [CHECK ALL THAT APPLY.]

- Naltrexone [IF RECEIVED] Specify how many days received
- Extended-release Naltrexone [IF RECEIVED] Specify how many doses received
- Disulfiram [IF RECEIVED] Specify how many days received
- Acamprosate [IF RECEIVED] Specify how many days received
- DID NOT RECEIVE AN FDA-APPROVED MEDICATION FOR A DIAGNOSED ALCOHOL USE DISORDER
- CLIENT DOES NOT REPORT SUCH A DIAGNOSIS

NA if FDA medication not received

Instructions

Other After Care Services

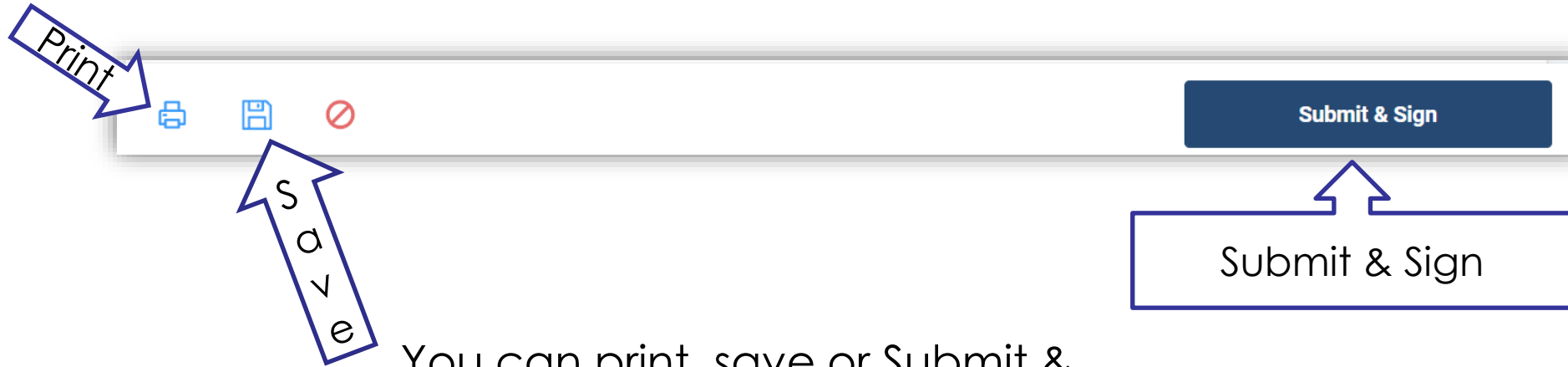
(Specify) Type N/A if not applicable *

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GPRA Submission

The bottom of each form will have a toolbar for submission.



You can print, save or Submit & Sign the survey.

Printing or saving will allow you to revisit the survey before submission.

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GPRA Submission - Save

Save Your Work

You're almost there.

After pressing Save, you will be redirected to a new screen to either Register or Log into your account.

Once you register or log in you will be able to finish incomplete submissions and view completed forms.

We will also email you a link to the submission to come back and finish your work.

Cancel

Save Your Work

Click here



Save and Continue Later



Hover over the floppy disk and click it.

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GPRA Submission - Registration


DBH CSATGPRATool English_Intake - 2023 Secure

Log in to view this form.

Please fill in the quick information below so you can save your work as you go and keep track of all your forms and submissions.

Email address

Password

[Forgot password?](#)

[Terms of Service](#)

Don't have an account?



<![CDATA[Department of Behavioral Health]]>

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[CLICK HERE TO REGISTER](#)






GPRC Submission - Registration

Complete
the form

Click
Register
now

Register to view this form

Please fill in the quick information below so you can save your work as you go and keep track of all your forms and submissions.

First Name*	<input type="text" value="John"/>	Last Name*	<input type="text" value="Doe"/>
Email Address*	<input type="text" value="john.doe@dc.gov"/>	Password*	<input type="password" value="....."/> 
		Confirm Password*	<input type="password" value="....."/> 
Phone Number	<input type="text" value="Phone Number (optional)"/>	Time Zone	<input type="text" value="Eastern Time (EST)"/> 

After clicking Register you will be prompted to sign in using your new password. This will enable you to access and collaborate on all of your forms and submissions.

[Register now](#)



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GPRA Submission Required Field Missing



Submit & Sign

Once you have completed the survey, click  to submit the survey.



Click here to
submit

If a question with a **red asterisk** is missing mandatory data, you will be prompted to revisit the area that is required before submission.



Follow instructions

Required field missing. On page: 12
Required field missing. On page: 12
Required field missing. On page: 12
Required field missing. On page: 12
Please check at least 1 box(es) On page: 16
Required field missing. On page: 16
Please check at least 1 box(es) On page: 16

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GPRA Submission – Survey Completed

Submit & Sign



Required fields complete!

Create signature

Create Your Signature



Please fill in your name and email and then either draw or type your signature below.

Full Legal Name

Your Initials

Jane Doe

JD

Email

jane.doe@dc.gov

Signature Type Type Draw Upload Custom

Jane Doe

Signature will be applied to the page. You will have a chance to review after signing.

Check here



I agree to electronically sign and to create a legally binding contract between the other party and myself, or the entity I am authorized to represent.

Apply Signature

Click here

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GPRA Submission – Survey Completed

Create Your Signature ×

Please fill in your name and email and then either draw or type your signature below.

Full Legal Name Your Initials

Email

Signature Type Type Draw Upload Custom

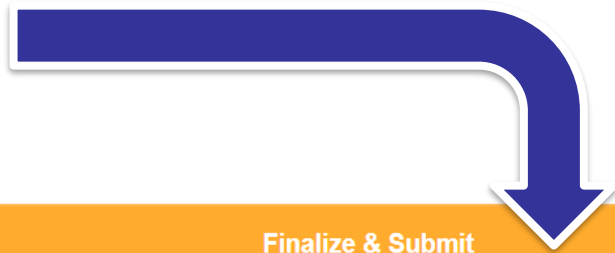
Jane Doe

Signature will be applied to the page. You will have a chance to review after signing.

I agree to electronically sign and to create a legally binding contract between the other party and myself, or the entity I am authorized to represent.

Apply Signature

Once you hit **Apply Signature**, the message below will appear, instructing you to **Finalize & Submit**. Click it.



Finalize & Submit

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GPRA Submission – Survey Completed

Finalize & Submit



Thank you!

Your submission is complete.

Your document has been successfully signed.

Your PDF is generating and will load here shortly...



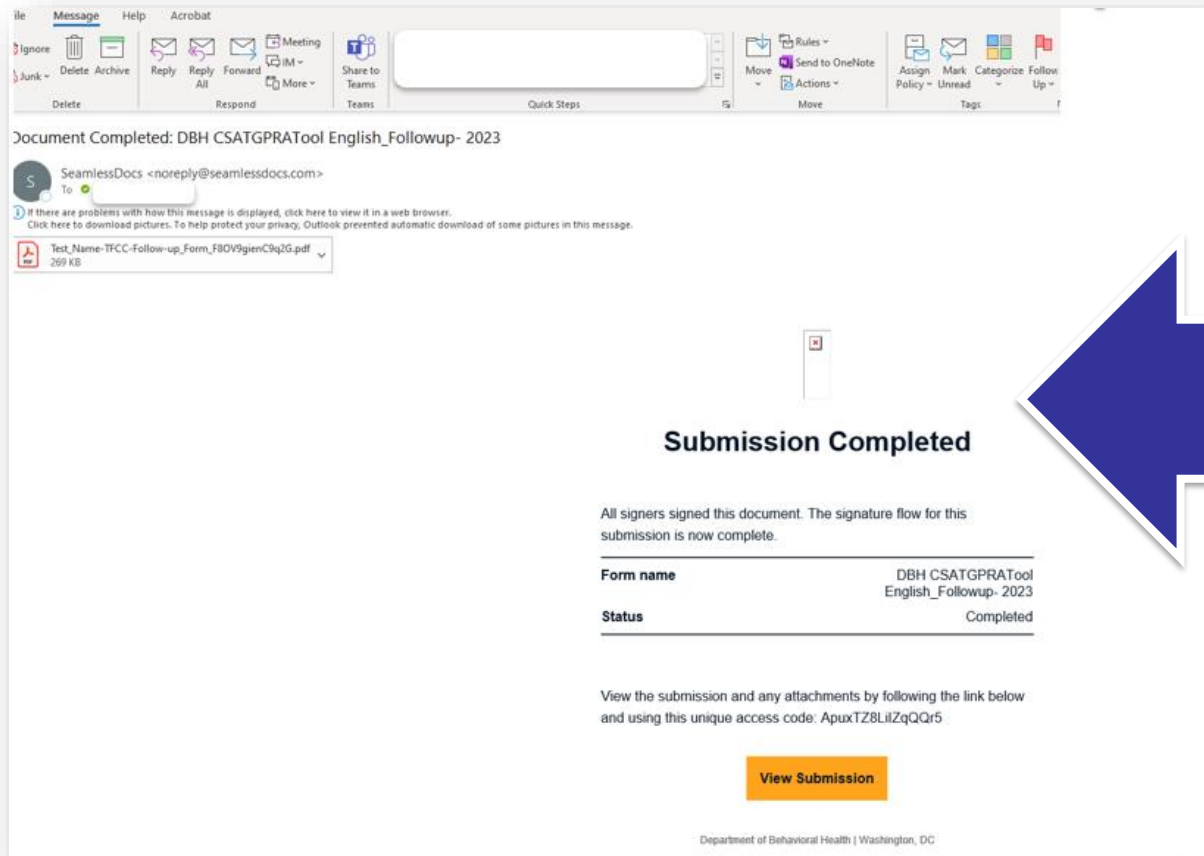
This message lets you know your survey was submitted successfully.

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GPRA Submission – Survey Completed



You will receive a confirmation email once your survey is successfully submitted. You can view the survey by clicking [View Submission](#) or the attached PDF file.

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GPRA Submission – Things to Remember

1. Choose the correct survey.
 - The GPRA intake survey should be chosen for first time clients or clients being re-enrolled.
 - The follow-up survey should be chosen for clients who already completed the intake GPRA. These surveys should be completed for clients within the follow-up window.
2. The red asterisk indicates a mandatory field for successful submission. If the survey prompts you to skip this section, type NA.

GPRA Administration and Surveys

- [GPRA Intake](#)
- [GPRA Follow Up](#)
- [GPRA Discharge](#)
- [Gift Card Receipt Signature Form](#)



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GPRA Submission - Questions



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