# How to Claim CME credit
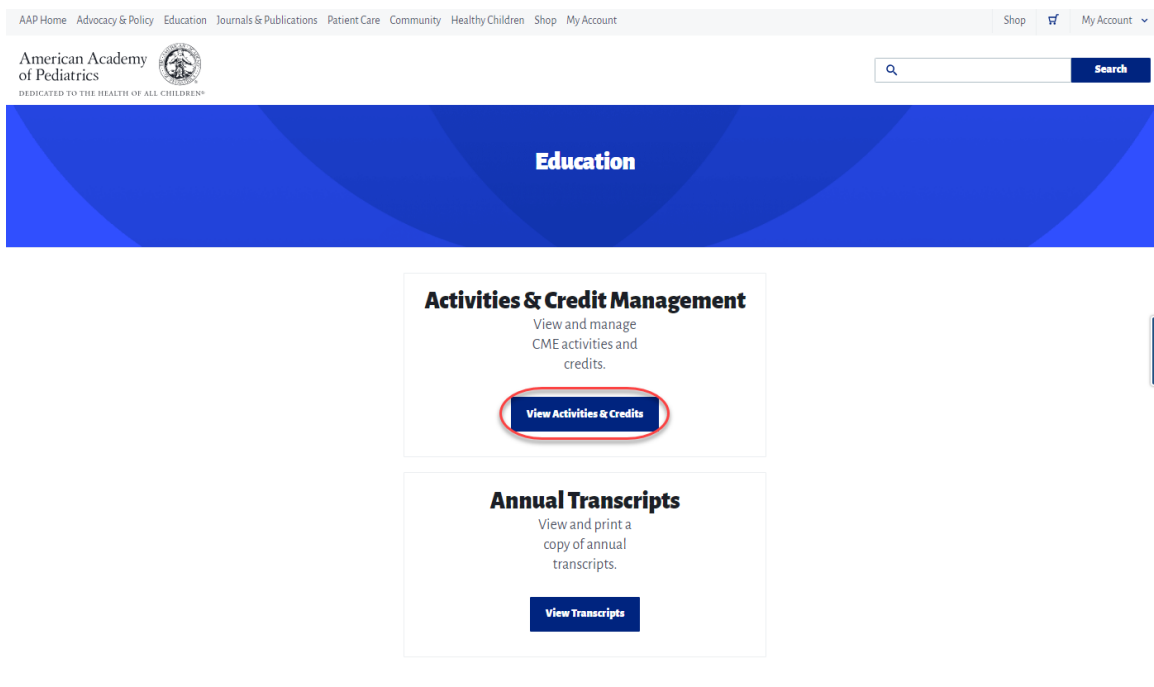
You may refer to the following steps to claim CME Credit for your activity (images are samples)

1. Go to [transcript.aap.org](transcript.aap.org)

2. Enter your AAP login credentials and click the Login button

**Username**                                    Required

Forgot Username

**Password**                                    Required

Forgot Password

Login

3. Click the View Activities & Credits Button

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## Education

**Activities & Credit Management**
View and manage CME activities and credits.

View Activities & Credits

**Annual Transcripts**
View and print a copy of annual transcripts.

View Transcripts

4. From the Activities & Credit Management tool, you will be able to see a list of activities that are eligible to claim. To claim CME credit, click the Claim CME link for the activity you want to claim credit for

5. You will then be able to enter the number of credits you would like to claim. After verifying the details, click the Confirm Claiming button to process the claim.



6. If the claim process goes through, you will see a message that confirms successful submission of your credits.

7. To view and verify you claimed activities, you can turn off the filter for the eligible to claim activities, and then you will see a list of activities that are claimed or in progress. For activities that have a status of claimed, a View Certificate link will be available to generate any applicable certificates (CME activities). Activities are listed by the year they were released, so you may have to change the filter to display your activities accordingly.



If these steps were used to correct an issue but the issue persists, please contact the Customer Service Center at 800.433.9016 or email us at mcc@aap.org for further assistance