



BOARD OF TECHNICAL PROFESSIONS

2525 W. Main St., Suite 211 | Rapid City, SD 57702

Tel: 605.394.2510 | Fax: 605.394.2509 | sdbtp@state.sd.us

dlr.sd.gov/btp

1.0 Opening of the Meeting

Proposed Meeting Agenda
South Dakota Board of Technical Professions
2330 N Maple Ave., Suite 1; Rapid City, SD

To join the meeting via **Microsoft Teams**, use the link below:

[Join the meeting now](#)

Meeting ID: 236 545 821 902

Passcode: Dm46VQ

To listen to the meeting via **conference call**, please use the following information:

+1 605-679-7263,,525578637#

Phone Conference ID: 525 578 637#

Friday, September 27, 2024, 8:30 a.m. MDT

- 1.0 Opening of the meeting
 - 1.1 Roll Call
 - 1.2 Approval of the Agenda
 - 1.3 Public Comments

- 2.0 Action Items
 - 2.1 Approval of Minutes of July 19, 2024, Meeting
 - 2.2 Approval of Financial Reports – July and August 2024

- 3.0 Information
 - 3.1 Approvals Issued
 - 3.1.1 Intern Certificates Issued
 - 3.1.2 Licenses Issued by Exam
 - 3.1.3 Licenses Issued by Comity
 - 3.1.4 Business Licenses Issued
 - 3.1.5 Approval To Take Exam

- 4.0 Activities report ending August 2024

- 5.0 Executive Director Report

- 6.0 Executive Session pursuant to SDCL 1-25-2, as necessary.

- 7.0 Upcoming Meetings

- 8.0 Adjournment

2.0 Action Items

Meeting Minutes
SOUTH DAKOTA BOARD OF TECHNICAL PROFESSIONS
Clock Tower Plaza, Conference Room, 2525 W. Main St. Suite 211
Zoom and Conference Call
Friday, July 19, 2024, 8:30 a.m. MDT

Chairman Jared Carda called the meeting to order at 8:30 a.m. Chair Carda called the roll. A quorum was present.

Members Present electronically: Ryan Callaghan, Colby Flynn, Alex Fisher, and Kiira Weber, Legal Counsel

Members Present in-person: Catherine Dekkenga, Mike Coleman, Jared Carda, and Cory Biegler.

Others Present electronically: Nancy Hoines, American Council of Engineering Companies of South Dakota/South Dakota Engineering Society

Others Present by phone: Mike Newhouse

Others Present in-person: Jodi Aumer, Executive Director; Carrie Kerr, Program Assistant; and Kimberly Haibeck, Senior Secretary

Chair Carda asked if there were any revisions to the meeting agenda as published.

Biegler moved that the board approve the published meeting agenda. Motion was seconded by Dekkenga. **MOTION PASSED**

The chair opened the floor for public comments:

Nancy Hoines, ACEC of SD/SDES/DPC announced Professional Development Hours conference in Mitchell, SD on January 8th-10th, 2025 with 15 PDHs available. 2026 dates have been released, January 6th-8th venue/location to come later. SDES conference October 2nd & 3rd.

All organizations eagerly waiting for information on decoupling and a rough date as to when that might occur.

Callaghan and Aumer have been working on this, it has been submitted to legal with anticipation for it to be submitted in August.

Dekkenga made a motion to approve the June 24th, 2024, meeting minutes. Coleman seconded the motion. **MOTION PASSED.**

The board reviewed the financial report ending June 2024. Carda asked status of payment to Thentia as the first year should be paid for, when will next bill be due.

Aumer advised that they have asked Thentia for a 25% for lack of product (administration side). At this time Thentia will not be billing the board until everything is cleared up

Callaghan moved that the board approve the financial statements through June 2024.
Motion was seconded by Biegler. **MOTION PASSED**

The board reviewed the activities report ending June 2024.

There was no executive session.

Upcoming Meetings:

Regional NCARB Philadelphia - February 27th – March 1st, 2025.

Annual NCARB Scottsdale - June 19th – June 21st, 2025.

Scheduled Board Meetings: Sept 20th, 2024,
 Nov 22nd, 2024,
 Jan 24th, 2025.

Carda requested that a New Business section and a Work Groups section be added back to the agenda for updates.

Dekkenga made a motion to adjourn the meeting at 8:57 a.m. Coleman seconded the motion. **MOTION PASSED.**

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 07/31/2024

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103500061808	1140000	842,608.82	DR	BOARD OF TECHNICAL PROFESSIONS
COMPANY/SOURCE TOTAL 6503 618			842,608.82	DR *	
COMP/BUDG UNIT TOTAL 6503 1035			842,608.82	DR **	
BUDGET UNIT TOTAL 1035			842,608.82	DR ***	

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 08/31/2024

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103500061808	1140000	878,454.13	DR	BOARD OF TECHNICAL PROFESSIONS
COMPANY/SOURCE TOTAL 6503 618			878,454.13	DR *	
COMP/BUDG UNIT TOTAL 6503 1035			878,454.13	DR **	
BUDGET UNIT TOTAL 1035			878,454.13	DR ***	

STATE OF SOUTH DAKOTA
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
 FOR PERIOD ENDING: 07/31/2024

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO
 CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103500061808	6503	51010100	F-T EMP SAL & WAGES	14,447.87	14,447.87	
103500061808	6503	51010300	BOARD & COMM MBRS FEES	1,162.00	1,162.00	
ACCT:	5101	EMPLOYEE SALARIES		15,609.87	15,609.87	*
103500061808	6503	51020100	OASI-EMPLOYER'S SHARE	1,153.41	1,153.41	
103500061808	6503	51020200	RETIREMENT-ER SHARE	866.84	866.84	
103500061808	6503	51020600	HEALTH/LIFE INS.-ER SHARE	2,952.20	2,952.20	
103500061808	6503	51020800	WORKER'S COMPENSATION	24.57	24.57	
103500061808	6503	51020900	UNEMPLOYMENT COMPENSATION	2.29	2.29	
ACCT:	5102	EMPLOYEE BENEFITS		4,999.31	4,999.31	*
ACCT:	51	PERSONAL SERVICES		20,609.18	20,609.18	**
103500061808	6503	52041800	COMPUTER SERVICES-STATE	970.45	970.45	
103500061808	6503	52041810	BIT DEVELOPMENT COSTS	308.00	308.00	
103500061808	6503	52042000	CENTRAL SERVICES	3,219.43	3,219.43	
103500061808	6503	52042200	EQUIPMENT SERV & MAINT	182.71	182.71	
103500061808	6503	52042300	JANITORIAL & MAINT SERV	900.00	900.00	
103500061808	6503	52045250	REVENUE BOND LEASE PYMTS	2,472.00	2,472.00	
103500061808	6503	52045300	TELECOMMUNICATIONS SRVCS	330.57	330.57	
103500061808	6503	52047400	BANK FEES AND CHARGES	941.59	941.59	
ACCT:	5204	CONTRACTUAL SERVICES		9,324.75	9,324.75	*
103500061808	6503	52050200	OFFICE SUPPLIES	12.00	12.00	
ACCT:	5205	SUPPLIES & MATERIALS		12.00	12.00	*
ACCT:	52	OPERATING EXPENSES		9,336.75	9,336.75	**
COMP:	6503	PROFESSIONAL & LICENSING BOARDS		29,945.93	29,945.93	***
CENTER:	103500061808			29,945.93	29,945.93	****
B UNIT:	1035			29,945.93	29,945.93	*****

STATE OF SOUTH DAKOTA
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
 FOR PERIOD ENDING: 08/31/2024

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO
 CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103500061808	6503	51010100	F-T EMP SAL & WAGES	23,040.77	37,488.64	
103500061808	6503	51010300	BOARD & COMM MBRS FEES	1,162.00	2,324.00	
ACCT:	5101	EMPLOYEE SALARIES		24,202.77	39,812.64	*
103500061808	6503	51020100	OASI-EMPLOYER'S SHARE	1,789.39	2,942.80	
103500061808	6503	51020200	RETIREMENT-ER SHARE	1,382.42	2,249.26	
103500061808	6503	51020600	HEALTH/LIFE INS.-ER SHARE	4,494.41	7,446.61	
103500061808	6503	51020800	WORKER'S COMPENSATION	39.15	63.72	
103500061808	6503	51020900	UNEMPLOYMENT COMPENSATION	3.65	5.94	
ACCT:	5102	EMPLOYEE BENEFITS		7,709.02	12,708.33	*
ACCT:	51	PERSONAL SERVICES		31,911.79	52,520.97	**
103500061808	6503	52030200	AUTO PRIV (IN-ST.) L/RTE	290.28	290.28	
103500061808	6503	52030300	AUTO-PRIV (IN-ST.) H/RTE	889.49	889.49	
103500061808	6503	52031000	LODGING/IN-STATE	622.00	622.00	
103500061808	6503	52031500	NON-TAXABLE MEALS/IN-ST	194.00	194.00	
ACCT:	5203	TRAVEL		1,995.77	1,995.77	*
103500061808	6503	52041800	COMPUTER SERVICES-STATE	970.45	1,940.90	
103500061808	6503	52041810	BIT DEVELOPMENT COSTS	110.00	418.00	
103500061808	6503	52042000	CENTRAL SERVICES	376.30	3,595.73	
103500061808	6503	52042200	EQUIPMENT SERV & MAINT	79.14	261.85	
103500061808	6503	52042300	JANITORIAL & MAINT SERV	450.00	1,350.00	
103500061808	6503	52045250	REVENUE BOND LEASE PYMTS	2,472.00	4,944.00	
103500061808	6503	52045300	TELECOMMUNICATIONS SRVCS	296.94	627.51	
103500061808	6503	52047400	BANK FEES AND CHARGES	867.58	1,809.17	
ACCT:	5204	CONTRACTUAL SERVICES		5,622.41	14,947.16	*
103500061808	6503	52050200	OFFICE SUPPLIES	810.24	822.24	
ACCT:	5205	SUPPLIES & MATERIALS		810.24	822.24	*
103500061808	6503	5228000	OPER TRANS OUT -NON BUDGT	1,009.85	1,009.85	
ACCT:	5228	NONOP EXP/NONBGTD OP TR		1,009.85	1,009.85	*
ACCT:	52	OPERATING EXPENSES		9,438.27	18,775.02	**
COMP:	6503	PROFESSIONAL & LICENSING BOARDS		41,350.06	71,295.99	***
CENTER:	103500061808			41,350.06	71,295.99	****
B UNIT:	1035			41,350.06	71,295.99	*****

STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 07/31/2024

AGENCY 10 SECRETARIAT ADMINISTRATION
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103500061808	6503	4293948	RENEWAL CERT-ENG/ARCH	15,490.00	15,490.00	
103500061808	6503	4293949	APPLICATION FEE-ENG/AR	4,299.93	4,299.93	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		19,789.93	19,789.93	*
ACCT:	42	LICENSES, PERMITS & FEES		19,789.93	19,789.93	**
103500061808	6503	4391902	LATE FEE - ENG/ARCH	1,900.00	1,900.00	
ACCT:	4391	FINES (NON-GOVERNMENTAL)		1,900.00	1,900.00	*
ACCT:	43	FINES, FORFEITS & PENALTIES		1,900.00	1,900.00	**
CNTR:	103500061808			21,689.93	21,689.93	***
COMP:	6503			21,689.93	21,689.93	****
B UNIT:	1035			21,689.93	21,689.93	*****

STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 08/31/2024

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO	6503					
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS					
103500061808	6503	4293948	RENEWAL CERT-ENG/ARCH	31,330.00	46,820.00	
103500061808	6503	4293949	APPLICATION FEE-ENG/AR	9,450.00	13,749.93	
103500061808	6503	4293950	OTHER ENGINEERING FEE	15.00	15.00	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		40,795.00	60,584.93	*
ACCT:	42	LICENSES, PERMITS & FEES		40,795.00	60,584.93	**
103500061808	6503	4391902	LATE FEE - ENG/ARCH	2,600.00	4,500.00	
ACCT:	4391	FINES (NON-GOVERNMENTAL)		2,600.00	4,500.00	*
ACCT:	43	FINES, FORFEITS & PENALTIES		2,600.00	4,500.00	**
103500061808	6503	4920045	NONOPERATING REVENUES	33,800.37	33,800.37	
ACCT:	4920	NONOPERATING REVENUE		33,800.37	33,800.37	*
ACCT:	49	OTHER REVENUE		33,800.37	33,800.37	**
CNTR:	103500061808			77,195.37	98,885.30	***
COMP:	6503			77,195.37	98,885.30	****
B UNIT:	1035			77,195.37	98,885.30	*****

3.0 Information

3.1 Approvals Issued

3.1.1 Intern Certificates Issued

Meeting Date: September 27, 2024

Engineering Interns

Name	Certificate #
Tate Barnhart	13617
Timothy Pike	13618
Jaden Arner	13619
Nicholas House	13620
Justice Jessop	13622
Carter Waggoneer	13623
Jesiah Wight	13624

Surveying Interns

Name	Certificate #
Brandon Sparks	13625

If something appears to be missing, please remain patient as we are still learning the new system.

3.1.2 Licenses Issued by Exam

Meeting Date: September 27, 2024

Principles and Practice of Engineering Exam

Name	License
Alexis Simons	17132
Eric Jasper	17181
Brandon Kruse	17182

Principles and Practice of Surveying Exam

Name	License

Architecture by Exam

Name	License

Landscape Architect by Exam

Name	License
Emily Hopfauf	17183

Petroleum Release by Exam

Name	License

If something appears to be missing, please remain patient as we are still learning the new system.

3.1.3 Licenses Issued by Comity

Meeting Date: September 27, 2024

Architects

Name	License #
Christopher Raimann	17150
Brandon Ruhl	17151
Daryl Walter	17154
Robert Tanay	17152
Bryan Topp	17153
Jason Ryan	17135

Landscape Architects

Name	License #

Engineers

Name	License #
Adam Flouro	17163
Adam Kaye	17197
Adrian Potter	17205
Andrew Helm	17167
Barrett Hubbard	17142
Benjamin Prewitt	17172
Bob Lyons	17199
Brent Thompson	17211
Brian Johnson	17143
Brian Schmidt	17208
Brian Searcy	17177
Caleb Black	17156
Christopher Echter	17189
Colin Parker	17171
Craig Grimsley	17165
DAVID KNAEBLE	17145
DEREK MARSHALL	17169
Enrique Rubio Delgado	17160
Erickson Corey	17186
Friedman Adam	17190

3.1.3 Licenses Issued by Comity

Meeting Date: September 27, 2024

Geoffrey Gonzalez	17192
Geoffrey Thiesse	17210
Gregg Matlock	17170
Gregory Prunty	17206
Hal Grubb	17166
Hari Rotithor	17207
Howard Lubliner	17198
James Gillespie	17164
James Holman, III	17140
Jason Albright	17184
Jason Hatch	17194
Joel James	17196
Joel Rector	17175
John Feely	17161
John Yale	17149
Jonathan O'Riley	17201
Jordan Vietz	17212
Joseph Flocco III	17162
Joseph Mattson	17200
Josiah Erickson	17188
Julie Windish	17213
Keith Homstad	17141
Ketan Patel	17203
Kristopher Carlson	17137
Leon So	17209
Luke Aleckson	17185
Mark Nyhoff	17147
Mark Stallbaumer	17178
Matthew Ford	17138
Melissa DeGonia	17159
Nicholas Geurts	17139
Nick Johnston	17144
Patrick Crocker	17157
Reid Peterson	17204
Rodolfo Sancio	17176
Ronald Weltzheimer	17180
STEVEN RYAN	17148
Seth Gernat	17191
Shannon Rasmussen	17174

3.1.3 Licenses Issued by Comity

Meeting Date: September 27, 2024

Shaylon Vaughn	17179
Stephen Day	17158
THOMAS WIRBICKI	17214
Thomas Crawford	17187
Thomas Johnson	17168
Thomas Mosure	17146
Thomas Palarz	17202
Trevor Rabare	17173
Zachary Heil	17195
Zachariah Ballard	17136
daniel akselrod	17155

Surveyors

Name	License #

If something appears to be missing, please remain patient as we are still learning the new system.

3.1.4 Business Licenses Issued

Meeting Date: September 27, 2024

Business Name	License #
KP&J Architects & Engineers, LLC	09062
Nehil - Sivak, P.C.	09061
FDG Incorporated	09060
Core One Consulting US Ltd.	09059
J-Berd Mechanical Contractors, Inc.	09058
Summit Design and Engineering Services, Inc.	09057
InfraServices Group Wireless LLC	09056
Middough Inc.	09055
Faith Technologies, Inc.	09054
DFW Consulting Group, Inc	09053
Cowan Group Engineering, LLC	09052
GSI Engineering, LLC a UES Company	09051
Barghausen Consulting Engineers, LLC	09050
JBG Engineering LLC	09049
SitePoint	09048
Salas O'Brien, Inc.	09047
I-5 Design Build Inc	09046
Tanay & Associates, Inc.	09045
Kuepers Construction Inc.	09044
SSS Design Engineers	09043
JBW Consulting LLC	09042
James R Holman, III	09041
yetiweurks, ltd.	09040

If something appears to be missing, please remain patient as we are still learning the new system.

3.1.5 Approved to Schedule Exam

Meeting Date: September 27, 2024

Fundamentals of Engineering Exam

Last Name	First Name
Abbott	Emily
Anderson	Dalton
Anderson	Matthew
Baker	Philip
Baumann	Jared
Beckmann	Maverick
Bock	Collin
Boeve	Tyson
Brewer	Grant
Buer	Heath
Case	Jacob
Clark	Grace
Coffel	Jonah
Coners	Adam
Coverstone	Tanner
Debates	Amanda
Degen	Lucas
Dougal	Jaden
Estebo	Jaydon
Evenson	Haley
Fier	Joseph
Frank	Carson
Gerval	Joshua
Gordon	Andy
Grashoff	Adam
Gress	Connor
Gross	Michael
Gruber	Hailey
Hague	Mark
Halstead	Nathan
Hanson	Braden
Hemmelman	Devin
Hermes	Ava
Hojer	Taylor
Kabumba	Joyce
Kellenberger	Brandon
Kenoyer	Dawson
Knoshal	Landen

3.1.5 Approved to Schedule Exam

Meeting Date: September 27, 2024

Koeppe	Seth
Krantz	Allison
Kremer	William
Kuehl	Nathan
Kuhnert	Cole
Lamb	Joshua
Larson	Cody
Lawrence	Nathan
Leffler	Blake
Lichentberg	Luke
Lofswold	Luke
Loken	lydia
louwagie	Emma
Luehrs	Ryan
Madison	Brenna
Marling	Matthew
Martinez	Marcus
Mcintosh	John
Merriman	Justin
Morancie	Denzel
Morrison	Alexander
Morshuk	Gleb
Munsen	Michael
Nachreiner	Benjamin
Nduwke	Favour
Nieman	Kelvin
Olson	Connor
Oppelt	Evan
Parker	Aden
Parliament	Jace
Pattee	Kathleen
Peterson	Laura
Pitlick	Ethan
Poull	Katelyn
Rader	Nolan
Ridgley	John
Ridgley	Jake
Robbins	David
Robinson	Clara
Roering	Jack
Sarahan	Jacob
Schneider	Tyson

3.1.5 Approved to Schedule Exam

Meeting Date: September 27, 2024

Schultz	Christopher
Seberger	Aaron
Small	William
Stern	Cherish
Strohm	Quentin
Thompson	Tegun
Vickers	Matthew
Visher	Keegan
Walter	Maxwell
Winstead	Dominic

Fundamentals of Surveying Exam

Last Name	First Name

Principles and Practice of Engineering Exam

Last Name	First Name
Brandt	Zane
Stoel	Matthew
Thompson	Erica
Wahle	Jacob
Heiberger	Kevin
Hilmoe	Ezekial
Schelske	Steven
Smith	Trey
Scherrer	Emily

Principles and Practice of Surveying Exam

Last Name	First Name

If something appears to be missing, please remain patient as we are still learning the new system.

4.0 Activities Report

		JAN	FEB	MAR	APR	MAY	JUNE
Business		2647	2658	2677	2864		
Active		6764	6811	6831	6855		
Inactive		260	260	260	259		
Retired		188	188	188	186		
TOTAL		9859	9917	9956	10164		

		JULY	AUG	SEPT	OCT	NOV	DEC
Business		2645	2599				
Active		6866	6826				
Inactive		252	249				
Retired		181	171				
TOTAL		9944	9845				

5.0 Executive Director Report

6.0 Executive Session

7.0 Upcoming Meeting Dates

Upcoming Meetings

Organization	Date	Meeting	Location	Attendees	Funded by:
CLARB	September 19-21, 2024	CLARB Annual Meeting	Buffalo, NY	Aumer	CLARB/Board of Tech Prof

BOARD FUTURE MEETING DATES (All Times are Mountain Time)

Future Organization Meeting Dates

Organization	Date	Meeting	Location	Attendees	Funded by:
<i>2025 Meetings</i>					
CLARB	September 18-20, 2025	Annual Meeting	TBD <i>Region 2</i>		
NCARB	TBD	NCARB Regional Summit	TBD		NCARB
NCARB	TBD	NCARB Annual Meeting	TBD		NCARB
NCEES	May 15-17, 2025	Joint Central/Western Zone Meeting	Albuquerque, NM		NCEES
NCEES	August 19-22, 2025	Annual Meeting	New Orleans, LA		NCEES

2026 Meetings					
CLARB	September 17-19, 2026	Annual Meeting	TBD <i>Region 3</i>		
NCARB	TBD	NCARB Regional Summit	TBD		NCARB
NCARB	TBD	NCARB Annual Meeting	TBD		NCARB
NCEES	TBD	Central Zone Meeting	TBD		NCEES
NCEES	TBD	Annual Meeting	TBD		NCEES
2027 Meetings					
CLARB	September 23-25, 2027	Annual Meeting	TBD <i>Region 4</i>		
2028 Meetings					
CLARB	September 14-16, 2028	Annual Meeting	TBD <i>Region 5</i>		

8.0 Adjourment