

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CAPTION: Archibus Integrated Workspace Management System (IWMS)
Plus Additional Software Modules, Implementation and Training

AGENCY: District of Columbia Department of General Services

CONTRACTOR: DLT Solutions
2411 Dulles Corner Park # 800, Herndon, VA 20171

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04 and 27 DCMR 4718.

2. MINIMUM NEED:

The District of Columbia, Department of General Services (DGS) currently has integrated and implemented Archibus 22.1, which is DGS's Integrated Workspace Management System (IWMS) system of record for managing the real estate portfolio, infrastructure and facilities assets. DGS has a need for a contractor to implement selected modules of Archibus 23.1, including functional requirements analysis, installation, integration, support services and training on these modules for the Archibus 23.1 suite of software modules.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is \$601,000.00

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

DLT Solutions, Inc. is an authorized ARCHIBUS Business Partner. Under this authorization DLT Solutions, located in Herndon Virginia, currently holds ARCHIBUS ,

Inc.'s only GSA schedule in the USA for the ARCHIBUS suite of Integrated Workspace Management System (IWMS) products. Under this authorization, DLT can sell the ARCHIBUS suite of products and their systems integration and implementation services through their GSA schedule under one order.

CONTRACT NUMBER: GS-35F-267DA
CONTRACT PERIOD: April 11, 2016-April 10, 2021

5. CERTIFICATION BY THE INFORMATION TECHNOLOGY SPECIALIST

I hereby certify that the above findings are true, correct and complete.

10/10/2016
Date

Wm. Gregory Cotten
Gregory Cotten

6. CERTIFICATION BY THE CONTRACTS AND PROCUREMENT INTERIM ASSOCIATE DIRECTOR/CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Department of General Services, Chief Contracting Officer approve the use of the sole source procurement method for this requirement.

Date

George. G. Lewis, CPPO