

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages	
				1	5
2. Amendment/Modification Number Amendment No. 001	3. Effective Date July 5, 2024	4. Requisition/Purchase	5. Solicitation Caption: Dedicated Aides and Expert Nurses		
6. Issued by: District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First Street, N.E., 9 th Floor Washington, DC 20002		Code	7. Administered By: (If other than line 6)		
8. Name and Address of Contractor (No. street, city, county, state and zip code number) Code Facility		9A. Amendment of Solicitation No. GAGA-2024-I-0195			
		9B. Dated (See Item 11) June 25, 2024			
		10A. Modification of Contract/Order No.			
		10B. Dated (See Item 13)			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) completing Items 8 and 15, and returning one (1) copy of the amendment; (b) acknowledging receipt of it by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
	A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the Contract/Order No. in Item 10A.				
	B. The above numbered Contract/Order is modified to reflect the administrative changes (such as, changes in paying office, appropriation data, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
	C. This supplemental agreement is entered into pursuant to authority of:				
X	D. Other (Specify type of modification and authority): 27 DCMR Section 1517.				
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return one (1) copies to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
<p>The purpose of this Amendment 001 is to:</p> <p>1 post the Answers to the Questions (Qs & As) per the continuation page.</p> <p>2. Extend the bid's due date from July 10, 2024 to July 15, 2024, 2:00pm EST.</p> <p><u>The signed copy of this amendment shall be submitted with the bid.</u></p> <p>All terms and conditions of the solicitation referenced remain unchanged in full force and effect.</p>					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
15B. Name of Contractor (Signature of person authorized to sign)			15C. Date Signed	16B. District of Columbia (Signature of Contracting Officer)	16C. Date Signed

Question 1. Is this a new initiative?
If not, please provide the names of the current vendor(s) providing the services.

Answer 1. A. No, it is not a new initiative. This is solicitation to award a new contract.
B. The current service provider is Tamah, LLC.

Question 2. Can you please let us know the previous spending of this contract?

Answer 2. No.

Question 3 Please confirm if there is any local preference.

Answer 3 Please refer to the Solicitation Section M.6 Preferences for Certified Business.

Question 4 Please confirm if we can get the proposals or pricing of the incumbent(s).

Answer 4. You may request only the awarded contract from the incumbent since the current awarded contract is not available via DCPS website.

Question 5 Are there any pain points or issues with the current vendor(s)?

Answer 5 No issues with the current vendor.

Question 6 Please confirm the anticipated number of awards.

Answer 6 DCPS contemplate to award one contract.

Question 7 What is the estimated budget of the contract? If unknown, please provide previous spending.

Answer 7 No.

Question 8 A. Is this a new requirement?
B. If not, please provide a list of the current vendors providing the service and how the current services are being procured.
C. Apart from the end of tenure, are there any other reasons to release this solicitation?
D. Are there any pain points?

Answer 8 A. No, this is not a new initiative. This is solicitation to award a new contract.
B. The current vendor is Tamah, LLC.
C. The current contract period of performance (POP) will end September 30, 2024, and this solicitation is to award a new contract.
D. There has been no issues with the current vendor.

Question 9 Please provide the total number of temporary staff currently on assignment. Provide the job classification of each worker, the vendor assigning the temporary employee, and the pay/bill rate for each temporary employee.

Answer 9 We currently have approximately 120 aides and 20 nurses supporting students.

Question 10 Please provide a copy of the proposal from all current vendors providing temporary staffing, including rate/cost sheets.

Answer 10 The requested documentation will be provided via FOIA request.

Question 11 What is the average length of the assignment?

Answer 11 This contract will be for one base year and four option years (total of five years) to be exercised solely at the DCPS discretion.

Question 12 Is it mandatory to have a local office?

Answer 12 Yes.

Question 13 Is there any preference for local vendors when evaluating the proposal?

Answer 13 Please refer to Solicitation Section M.6 Preferences for Certified Business.

Question 14 Kindly provide a specific list of attachments and documentation required to be submitted with the proposal to avoid compliance issues.

Answer 14 Please refer to Section J of the solicitation, pages 56 and 57.

Question 15 Kindly confirm if there is a 35% subcontracting goal for qualified small business enterprises (SBEs).

Answer 15 The 35% subcontracting goal is for large businesses who receives contract over \$250,000.00.

Question 16 Kindly share the attachment Subcontracting Plan form required to be submitted with the bid.

Answer 16 Please use this website to access complete information, guidelines, and forms.
<https://dslbd.dc.gov/node/442332>.

Question 17 Kindly clarify what else needs to be provided by a subcontractor along with the Subcontracting Plan form to avoid compliance issues.

Answer 17 The above website link will provide all information needed on subcontracting.

Question 18 Please provide a list of forms, certifications, and licenses required with the response to avoid compliance issues.

Answer 18 Please refer to Section J of the solicitation pages 56 and 57.

Question 19 Do we need to provide any goods or equipment under this contract?

Answer 19 No.

Question 20 Kindly clarify if we need to provide resumes for the job titles Dedicated Aide, Nurses (LPN, RN) with our response. If yes, how many resumes per job title?

Answer 20 Yes, when requested DCPS will require the resumes of those candidates who will provide dedicated aide or nursing support to students.

Question 21 Page 31 Section H.9 SUBCONTRACTING REQUIREMENTS of the solicitation document states a subcontracting goal of 50%, but on the Portal, it's listed as 35%. Kindly clarify this discrepancy.

Answer 21 The information is correct. 35% subcontracting goal on contracts over \$250,000.00, and 50% subcontracting goal for the agency overall contracting expenses.

Question 22 Along with the Subcontracting Plan form, kindly clarify what other details, certifications, or licenses are required from subcontractors to be attached with the response.

Answer 22 Please refer to Section J of the solicitation pages 56 and 57.

Question 23 Kindly clarify if we need to provide a certificate of insurance from the subcontractor with our response.

Answer 23 This clause flows from prime to subcontractors of any tier.

Question 24 Kindly clarify the specific format for the proposal to avoid compliance issues.

Answer 24 Section L and M provide instructions to bidders. Section C provides scope of DCPS needs that contractor must satisfy.

Question 25 Do we need to provide a District of Columbia license, registration, certification, or business license with our response?

Answer 25 Yes. You may start with this website: <https://dor.wa.gov/open-business/apply-business-license>.

Question 26 Please provide a list of all required mandatory documents with the bid response.

Answer 26 Please refer to Section J of the solicitation pages 56 and 57.

Question 27 Kindly clarify the minimum acceptable requirements needed to be a responsible bidder.

Answer 27 They are listed in Section L and M.

Question 28 Do we need to provide documents mentioned under L.17 GENERAL STANDARDS OF RESPONSIBILITY with the bid, or is it an after-award requirement?

Answer 28 Based on the mandatory documents listed in Section J, DCS will be able make responsibility determination.

Question 29 Do we need to provide live resumes with the bid as mentioned on Page 70 Section C. Personnel Qualification, Capabilities, and availability?

Answer 29 Bidders shall provide documents listed in the solicitation.

Question 30 Please provide a list of required forms and technical requirements that must be submitted with the bid.

Answer 30 Every form and technical requirements to be submitted are listed in the solicitation, specifically in Section J pages 56 and 57.

Question 31 . Should we provide all attachments listed under Section J: Attachments?

Answer 31 Yes.

Question 32 Can you specify the locations where services need to be provided?

Answer 32 The services are provided in DC Public Schools (DCPS) and field trips within the DMV for students requiring nursing and/ or dedicated aide support.

Question 33 As per page 47, Section C. Subcontractor Insurance Requirements, do we need to include Subcontractor Insurance with our bid response in addition to Prime Contractor Insurance?

Answer 33 This clause is flow down to subcontractor at any tier.

Question 34 Please provide the minimum acceptable requirements that must be submitted with the bid to qualify as a bidder.

Answer 34 Please read the entire solicitation with special focus on Section L and M.

Question 35 Is it mandate for a bidder to Maintain an office and staff within the District of Columbia to provide timely support to aides and nurses working in local schools.

Answer 35 Yes.

Question 36 M.6.1. Application of Preferences applicable for prime bidders only?

Answer 36 This clause is flow down to subcontractor at any tier.

Question 37 Kindly extend the due date due to upcoming 4th July long weekend,

Answer 37 The due date has been extended to July 15, 2024, 2:00pm EST.

Question 38 Need to provide all attachment in attachments J?

Answer 38 Yes.

Question 39 Section L & Section M each point to be submitted with the bid?

Answer 39 If Section L and M request to be submitted, then bidders must submit with the bid.

Question 40 Please provide exact technical format, list of attachments and license and documents required.

Answer 40 Everything that must be submitted is listed throughout the solicitation.

Question 41 Can we submit all things like technical pricing and all required forms in one pdf file?

Answer 41 Please refer to Section L.2 of the solicitation.

Question 42 Please provide one checklist of the requirements so to avoid compliance.

Answer 42 It is incumbent upon bidders to use their own method.

ADDITIONAL INFORMATION

REVISION TO THE SECTION B.4 PRICE SCHEDULE – REQUIREMENTS CONTRACT
WITH FIXED LABOR RATES

DELETE

SECTION B.4 PRICE SCHEDULE – REQUIREMENTS CONTRACT
WITH FIXED LABOR RATES as listed in the IFB.

REPLACE

SECTION B.4 PRICE SCHEDULE – REQUIREMENTS CONTRACT
WITH FIXED LABOR RATES as listed below:

B.4.1 BASE YEAR October 1, 2024, through September 30, 2025

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
0001	Dedicated Aid Services	\$_____ Per Hour	13660 Hours. (Up to 130 dedicated aides: 7.5 hours/day, 5 weekdays.)	\$_____
0002	Dedicated Nursing Services for students with disabilities	\$_____ per Hour	18590 hours (Up to 25 Nurses 7.5 hours/day 5 weekdays)	\$_____
0003	Dedicated Expert Nursing services for students with disabilities.	\$_____ per Hour	5720 Hours (Up to 6 Nurses 7.5 hours/day 5 weekdays)	\$_____
Grand Total for B.4.1			Not To Exceed	\$_____

* The fixed hourly rates shall be fully loaded and include wages, benefits, overhead, general, and administrative expenses and profit.

B.4.2 OPTION YEAR ONE October 1, 2025, through September 30, 2026

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
1001	Dedicated Aid Services	\$_____ Per Hour	13660 Hours. (Up to 130 dedicated aides: 7.5 hours/day, 5 weekdays.)	\$_____
1002	Dedicated Nursing Services for students with disabilities	\$_____ per Hour	18590 hours (Up to 25 Nurses 7.5 hours/day 5 weekdays)	\$_____
1003	Dedicated Expert Nursing services for students with disabilities.	\$_____ per Hour	5720 Hours (Up to 6 Nurses 7.5 hours/day 5 weekdays)	\$_____
Grand Total for B.4.2			Not To Exceed	\$_____

* The fixed hourly rates shall be fully loaded and include wages, benefits, overhead, general, and administrative expenses and profit.

B.4.3 OPTION YEAR TWO October 1, 2026, through September 30, 2027

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
2001	Dedicated Aid Services	\$_____ Per Hour	13660 Hours. (Up to 130 dedicated aides: 7.5 hours/day, 5 weekdays.)	\$_____
2002	Dedicated Nursing Services for students with disabilities	\$_____ per Hour	18590 hours (Up to 25 Nurses 7.5 hours/day 5 weekdays)	\$_____
2003	Dedicated Expert Nursing services for students with disabilities.	\$_____ per Hour	5720 Hours (Up to 6 Nurses 7.5 hours/day 5 weekdays)	\$_____
Grand Total for B.4.3			Not To Exceed	\$_____

* The fixed hourly rates shall be fully loaded and include wages, benefits, overhead, general, and administrative expenses and profit.

B.4.4 OPTION YEAR THREE October 1, 2027, through September 30, 2028

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
3001	Dedicated Aid Services	\$_____ Per Hour	13660 Hours. (Up to 130 dedicated aides: 7.5 hours/day, 5 weekdays.)	\$_____
3002	Dedicated Nursing Services for students with disabilities	\$_____ per Hour	18590 hours (Up to 25 Nurses 7.5 hours/day 5 weekdays)	\$_____
3003	Dedicated Expert Nursing services for students with disabilities.	\$_____ per Hour	5720 Hours (Up to 6 Nurses 7.5 hours/day 5 weekdays)	\$_____
Grand Total for B.4.4			Not To Exceed	\$_____

* The fixed hourly rates shall be fully loaded and include wages, benefits, overhead, general, and administrative expenses and profit.

B.4.5 OPTION YEAR FOUR October 1, 2028, through September 30, 2029

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
4001	Dedicated Aid Services	\$_____ <i>Per Hour</i>	13660 Hours. (Up to 130 dedicated aides: 7.5 hours/day, 5 weekdays.)	\$_____
4002	Dedicated Nursing Services for students with disabilities	\$_____ per Hour	18590 hours (Up to 25 Nurses 7.5 hours/day 5 weekdays)	\$_____
4003	Dedicated Expert Nursing services for students with disabilities.	\$_____ per Hour	5720 Hours (Up to 6 Nurses 7.5 hours/day 5 weekdays)	\$_____
Grand Total for B.4.5			Not To Exceed	\$_____

* The fixed hourly rates shall be fully loaded and include wages, benefits, overhead, general, and administrative expenses and profit.

END OF THE AMENDMENT 001.