



APPLICATION TO EXERCISE ARCO RIGHTS, TO BE FORGOTTEN, PORTABILITY OR REVOCATION OF CONSENT TO THE PROCESSING OF PERSONAL DATA.

Xcaret Group is committed to compliance with the provisions of the **Federal Law on Protection of Personal Data Held by Individuals**, which states that you have the right to exercise your rights of access, rectification, cancellation, opposition, to be forgotten and portability of your personal data and the revocation of your consent in the Company, in addition, we inform that in order to exercise any of your rights or revocation, it is important that the applicant **to be the owner or its legal representative**, so in both cases the identity must be accredited by means of the necessary documents.

DATE:

*FOLIO NUMBER:

*RECEPTION DATE OF APPLICATION:

* Information filled by Xcaret Group

DATA OF THE OWNER OR LEGAL REPRESENTATIVE

IN CASE OF NOT FILLING THE APPLICATION THE OWNER, NAME OF THE LEGAL REPRESENTATIVE.

NAME OF THE LEGAL REPRESENTATIVE

DATA OF THE OWNER.

LAST NAME:

NAME:

MIDDLE:

STREET

EXT. N°

INT. N°

CITY

ZIP

STATE

COUNTRY

WAYS TO RECEIVE THE ANSWER.

PHONE

EMAIL ADDRESS

RIGHT THAT IS REQUESTED TO BE EXERCISED TO THE PERSONAL DATA

ACCESS

The right to access and know if your personal information is being processed, as well as the scope, conditions and generalities of such treatment.

RECTIFICATION

The right you have to correct your personal information or complete it when it is inaccurate or incomplete.

CANCELATION

The right to request the person responsible for the cancellation (removal) of their personal data when they consider that are not being treated in accordance with the principles, duties and obligations set forth in the Law.

OPPOSITION

The right to oppose or request the cessation of the processing of your personal information to the person responsible.

PORTABILITY

The right for a data subject to receive the personal data concerning them, which they have previously provided in a 'commonly use and machine-readable format' and have the right to transmit that data to another controller.

TO BE FORGOTTEN

The right to have the data controller erase his/her personal data, cease further dissemination of the data, and potentially have third parties halt processing of the data, when is no longer being relevant to original purposes for processing, or a data subjects withdrawing consent.

**REVOKE THE CONSENT OF
PERSONAL DATA TREATMENT
PERSONALES**

The right that the owner has to request that their data stop being treated by Xcaret Group.

DESCRIPTION OF THE REQUEST

Write clearly and accurately the data you wish to submit to the exercise; or the reason why you want to revoke the consent of your personal data.

Name and signature of the owner or legal representative

ADDITIONAL INFORMATION

The present application must be submitted duly completed and signed by the applicant or legal representative, attaching a copy of the official document proving his identity as the owner of the Personal Data directly at our offices located at Carretera Chetumal Puerto Juárez, Km 282, Int B, Rancho Xcaret, Solidaridad, Playa del Carmen, Quintana Roo, México, C.P. 77710 or through the email address privacidad@xcaret.com If acting through a legal representative, a copy of the identification documents of the representative and owner must be attached, as well as the document that proves the legal representation of the interested party. The reception and processing of your data and documents will have as an exclusive purpose the proper management of your rights with a maximum response time of 20 business days counted from the date of receipt.

The person in charge may deny the performance of the rights exercise when the applicant is not the owner of the personal data or the representative is not duly accredited for it, when the applicant's personal data are not found in his database, when the rights are damaged of a third party, when there is a legal impediment or the resolution of a competent authority, when the rectification, cancellation, opposition, portability or to be forgotten had been previously made.

The delivery of the personal data will be free, the owner must cover only the justified shipping costs or the cost of reproduction in copies or other formats.