



SOUTH AFRICA SPECIFIC PRIVACY POLICY TERMS

CITIBANK N.A. SOUTH AFRICA

CITIGROUP GLOBAL MARKETS (PROPRIETARY) LIMITED

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VERSION: 1.1



If you are applying for a role located in South Africa, this Privacy Notice sets out further information that is relevant to how Citi collects, uses and otherwise processes personal information about you in connection with its recruitment processes in accordance with South African data protection laws.

For the purposes of this Privacy Notice, references to "we", "Citi", "us" or "our" are references to entities within our group now and in the future. This includes the entities that can be found in the links on this [webpage](#).

It is important that you read this Privacy Notice, together with any other policies or notices that Citi may provide to you when it collects or processes personal information about you, so that you are aware of how and why Citi uses such information. It may be amended or withdrawn at any time.

Personal Information you provide through the Site will be collected, used, stored, transferred, disclosed and otherwise processed as defined in the Protection of Personal Information Act, 2013 ("POPIA") for Citi's global recruitment functions and for related management, information, planning and recordkeeping purposes.

Can I access or make other requests in respect of my personal information

You may access your personal information stored in Citi's Careers Site at any time. You can do this by logging onto the Site using the details previously provided to you. You can also logon to the Site and update, correct the information that Citi holds about you. You do not need our permission and you can do this at any time. In addition to the above, in certain limited circumstances you have the right to ask us to delete, stop processing the personal information you have provided or to object to us using such information. If you would like to make such a request, please email the hrdataprivacy@citi.com or contact the Information Officer at the details provided below.

We will always try to action requests as quickly as we are able to. However, we may first need specific information from you to confirm your identity. If we request this information, it is to ensure that personal information is not disclosed to persons other than yourself who may have no right to receive it and otherwise to assist us to process your request in a timely manner. Once we have verified your identity we will consider whether we are able to fulfil your request. As you can always access your personal information stored in Citi's Careers Site at any time and update, or correct it, this is likely to be quicker than asking us to action these steps on your behalf. We recommend therefore that you take such steps yourself, you are of course always welcome to contact us. Please note that we do not transfer personal information to third parties on the request of job applicants.

Use of your personal information outside of South Africa

As outlined in the Careers Privacy Notice, certain personal information about you may be used, transferred to and stored outside of South Africa. Where this takes place, your personal information is only used to the extent that this is necessary for the purposes outlined in the Careers Privacy Notice. In addition, Citi adheres to its Binding Corporate Rules, which set out minimum standards that Citi legal entities must follow where your personal information is accessed, stored, used or otherwise processed outside of South Africa.



Who Can I Contact About How Citi Processes My Personal Information?

As mentioned above, if you wish to update, correct or delete any information stored in Citi's Careers Site, you can do so at any time.

You may contact Citi's Information Officer who oversees Citi's compliance with privacy requirements including POPIA. You can write to them by addressing your letter to Informationofficerza@citi.com.

You may, should you wish to do so, contact the Information Regulator at the below details.

The Information Regulator of South Africa is based at:

JD House, 27 Stiemens Street, Braamfontein, Johannesburg, 2001

P.O Box 31533, Braamfontein, Johannesburg, 2017

Complaints email: complaints.IR@justice.gov.za

General enquiries email: infoereg@justice.gov.za.