



**Climate Action Network Europe is looking for
a Head of Network Development
(full-time, open-ended, Brussels)**

Climate Action Network (CAN) Europe is Europe's largest coalition working on climate and energy issues. With 200 member organisations in 40 European countries – representing over 40 million citizens - CAN Europe works to prevent dangerous climate change and promote sustainable climate and energy policy in Europe.

We're currently seeking a committed and motivated individual to join CAN Europe's management as Head of Network Development. Besides a strong passion to lead our Network's efforts to fight the climate emergency and accelerate a socially just transformation, the ideal candidate should demonstrate experience in strategic leadership and organisational management and a strong passion for bringing people together around a common cause. Leading the Network Development Team, the individual will contribute to the work of the Management Team under the supervision of the Director. The position is full-time with a preference for a candidate based in Brussels, with teleworking possible.

Required skills and experiences:

- University degree or equivalent qualification in subject linked to CAN Europe's work and mission
- At least 6 years of professional experience in a network development role, of which at least 2 years in a leadership role;
- In-depth knowledge of EU institutions and processes, including practical experience of at least one policy process relating to EU or national climate policy and/or diplomacy;
- Strategic thinking and long-term vision;
- Strong interpersonal and networking skills;
- Excellent level of written and spoken English;
- Outstanding communication and networking skills;
- High level of motivation and ability to coordinate the achievement of complex objectives within deadlines.
- Ability to put in place practices and processes that enable the integration and convergence of a wide range of different objectives and positions.

Other desirable qualities:

- Demonstrated alignment with the mission, the modes of action, and the values of CAN Europe;

- Experience of working with a network of NGOs preferably in the climate and energy fields;
- Experience of coordinating large networks;
- Demonstrated ability to lead and coordinate a diverse team and provide strategic guidance based on organisational values and towards common objectives.

Job contents:

Strategic Guidance

- Support the Directors in developing CAN Europe's network development strategies, ensuring the implementation of our 5-Year Strategy, and priorities overall;
- Ensure strategic guidance and coordination of the Network
- Ensure linkages and cooperation between the Network Development Team and rest of the Secretariat
- Manage and support relevant Network Development Coordinators
- Support the strategic delivery of relevant projects managed within the purvey of the Network Development Team

Organisational Management

- As a member of the Management Team, ensure effective operational and operational processes relating to the management of the secretariat (inter alia coordination and harmonisation of objectives, plans and processes, guiding prioritising and de-prioritising of workstreams and improving internal communication);
- Line-manage staff members from the Network Development Team;
- Support and provide strategic coordination of CAN Europe's fundraising efforts;
- Advice and assist the functioning of the CAN Europe secretariat's budget;

Representation

- High-level representation to (possible) funders (in cooperation with the Fundraising Coordinator and the Directors);
- Support the Director in CAN Europe's representation towards CAN International, the Green10 and similar NGO coordination initiatives;
- Participation in meetings with decision-makers, join panels, act as spokesperson, where needed;
- Engage in representation and coordination towards the Network's members.

With this opportunity, we offer:

- An open-ended contract with flexible working hours and the possibility of teleworking.
- This position is preferably based in Brussels but it is also open to applicants from the European Union or those already in possession of a residence and a work permit. We are not considering sponsoring visas this time.

- Remuneration is based on our Belgian salary grid and adapted to the cost of living on location.
- If the position is based at our head office in Brussels, we will offer a Belgian open-ended contract with an expected salary of between 5.000,00 € and 5.750,00 € gross/month depending on the relevant years of experience (from 6 to 20 years) and subject to Belgian tax; Meal vouchers (7,00 €/day); transport costs; eco-vouchers (250,00 €/year); sport and culture vouchers (100,00 €/year), phone allowance (39,00 €/month); work computer.
- In other cases, it will be a consultancy contract or an employment contract, depending on opportunities on location, with a remuneration based on our Belgian salary grid, adapted to the local cost of living.

More about us:

We are an open and inclusive, multicultural, multilingual team and explicitly encourage applications from all applicants, independent of their age, ancestry, colour, disability, ethnicity, family or marital status, gender identity or expression, national origin, political affiliation, race, religion, sex or sexual orientation.

How to apply

- Please send an email with your CV and a Motivation letter explaining how you fit the job profile for this specific position, both written in English, to: jobs@caneurope.org. Important: Subject line must be "Application: Head of Network Development".
- Interviews will be conducted in English.
- Closing date for applications: Wednesday 10th April 2024 COB
- First round of Interviews between the 22nd and 25th April (online)
- Second round of interviews between the 29th April and 2nd May (online)
- The expected start date is as soon as possible.
- This position was first advertised on the 20th March 2024. All applications will be reviewed after the closing date has passed.

Contact

- For any questions in relation to this position, please contact Tom Boyle tom.boyle@caneurope.org